

Council of Academic Deans
March 19, 2013

Summary and Action Items

- **New Online Research Profile System:** Dr. Bill Covington distributed a handout explaining the new online research profile system and asked the Deans to talk to their faculty to see if they are ready for this new system to go live. The Deans were asked to e-mail Dr. Covington.
- **Academic Advisor Recognitions:** Dr. Dann Brown recognized the Advisors who received awards at the NACADA Region 7 conference. Ms. Claudia Trevino received the Outstanding Advisor Award, Mr. Karl Boysen received the Outstanding Advising Administrator Award and Ms. Michelle Sotolongo was recognized as having given the best paper at the conference.
- **New Student Orientation Philosophies:** Dr. Dann Brown reintroduced the three orientation advising strategies for summer and reinforced the importance of assisting students as they complete the registration process as soon as possible. Also discussed was the Supercat Online orientation philosophy.
- **Brief Updates of PPS 7.12 and PPS 7.10:** Dr. Opheim reviewed the changes to PPS 7.12 and 7.10 with the Council.
- **Appointment of Members to the 2013-2014 Registration and Academic Calendar Coordinating Committee:** The Council approved Dr. Mayur Mehta and Dr. Pam Wuestenberg to serve on this committee for 2013-2014.
- **Missing Assets:** Dr. Bourgeois distributed to the Council a list of missing assets in their areas. If it is determined that an asset cannot be located, the department should complete a Missing, Damaged or Stolen Report and submit it to UPD and Materials Management. If you have assets that have already been taken care of, please submit them to Stacey Rodriguez at sr27@txstate.edu.
- **Contact by Board of Regents Members:** The Council was reminded that any contact with any member of the Board of Regents should be cleared by the Office of the Provost first. The Deans were asked to remind their faculty of this.
- **Family Campaign 2013:** Dr. Bourgeois asked the Council to encourage their faculty and staff to participate in the family campaign.
- **Retired Faculty and Staff Scholarship:** A handout from the Retired Faculty and Staff Association was distributed to the Council regarding scholarships available.