

Council of Academic Deans  
February 25, 2014

**Summary and Action Items**

- **Learning Commons Update:** Dr. Van Wyatt provided the Council with an update on the renovations to the Alkek Library in order to create a learning commons model and environment. Dr. Wyatt also discussed Crashplan, which is a backup computer backup solution for faculty and staff to secure their important intellectual property, data, and files. Dr. Wyatt announced that Microsoft will be ending support for the Windows XP operating system and the Microsoft Office 2003 software suite, therefore ITAC will be reducing their support of Windows XP and Office 2003 on April 8, 2014. Dr. Wyatt distributed a list to the Council identifying faculty and staff in their areas with computers using the Windows XP operating system.
- **Work Life Survey Comparative Data:** Dr. Roseann Mandziuk presented to the Council a comparative report of the survey of work-life issues for faculty and staff from 2004-2013.
- **Update on Online Education:** Dr. Debbie Thorne presented the Council with formal recommendations from the Distance and Extended Learning Steering Committee on the expectations regarding faculty who teach online courses.
- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with the undergraduate admissions report.
- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.

**Off Agenda**

Dr. Ron Brown distributed a draft policy for academic testing for student with disabilities in the event of institutional closure. He asked that the Deans review this draft with their college councils. Comments need to be sent to Dr. Gail Ryser, Director of TREC.

Dr. Bourgeois announced that he will be presenting a campus update to the Board of Regents on Thursday, February 27, 2014.