

Council of Academic Deans  
August 13, 2013

### **Summary and Action Items**

- **Presentation of the Valero Award for Excellence:** Dr. Gene Bourgeois presented Dr. Taylor Acee with a certificate honoring him as the 2013 Valero Award for Excellence recipient.
- **Professional Development:** Dr. Beth Wuest and Ms. Marsha Moore introduced The 5 Choices to Extraordinary Productivity Workshop to the Council as well as the Research Administration Assistant Training.
- **Proposal for Part-Time Faculty Excellence in Teaching Award:** Dr. Cynthia Opheim distributed to the Council a draft proposal for the Part-Time Faculty Excellence in Teaching Award. The Deans was asked to share this proposal with their chairs/directors and submit comments to Dr. Opheim who will forward them to Ms. Michel Conroy and Dr. Debra Feakes.
- **Guidelines for the Formation/Operation of College, Center or Institute Advisory Councils:** Dr. Opheim discussed the changes to PPS 1.02 and explained that these changes were necessary to clarify the role of advisory councils. All comments are to be sent to Dr. Bourgeois.

### **Off Agenda**

- **Undergraduate and Graduate Admissions Reports:** Dr. Michael Heintze provided the Council with an undergraduate admissions report and Dr. Andrea Golato provided the Council with a graduate admissions report.