

**Council of Academic Deans Meeting
October 23, 2007**

Summary and Action Items

- **Central Major Gifts (monthly update):** Ms. Becky Prince gave an update on the Major Gift's Officers and the Major Gift's fundraisers. She also distributed a copy of the Scholarship Procedures that provided the communication strategy for scholarships. The Deans are encouraged to share the document with faculty that are associated with scholarship committees.

- **Academic Governance:** Dr. Richard Cheatham has requested electronic copies of the Promotion and Tenure, Merit/Performance, and Annual Evaluation documents from each department for the Academic Governance Committee. This information was submitted to Dr. Gene Bourgeois this past summer from each department. Dr. Bourgeois will discuss with Dr. Cheatham a procedure to provide these documents to Dr. Cheatham.

- **Research Activity:** Dr. Bill Covington began the discussion of increasing the research activity at Texas State. This item will be returned to the agenda for further discussion.