

**Council of Academic Deans Meeting
January 21, 2020**

Summary and Action Items

1. **Electronic Course Fees and Faculty** – Dr. Vedaraman Sriraman distributed a memo to each dean (excluding Honors College and The Graduate College) regarding an explanation of a reconciliation of fiscal year 2019 faculty salaries using significant electronic course fee reserves. The memo outlines current ECF reserve balances, the amount to be reconciled from that account, and the resulting account balance following the reconciliation. This budget action will take place in February 2020.
2. **Marketable Skills Program Demonstration** – Ms. Rori Sheffield, Ms. Janell Pemberton and Ms. Micky Autrey provided the Council with a Marketable Skills Program Demonstration. Discussion was held amongst the Council regarding future edits/improvements.
3. **Texas “Teachers Can Campaign”** – Dr. Michael O’Malley announced the Texas Teachers Can Campaign and explained that it is an effort to promote good will and good affirmation about teaching as a profession.
4. **CUPA Faculty Salary** – Discussion was held amongst the Council regarding the equity of faculty salaries and how annual CUPA reports provide a mechanism for assessing salary rates at Texas State and referent universities. Dr. Thorne will provide the CUPA faculty salary data for the past three years to the Council.
5. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
6. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.
7. **Digital Signage – Academic Affairs Representative** – Dr. Bourgeois asked the deans to provide recommendations at a future CAD meeting for an Academic Affairs representative to serve on the Digital Signage Committee.
8. **Public Information and Faculty Instructional Materials** – Dr. Bourgeois announced that the Texas Attorney General has ruled in favor of withholding faculty-developed lecture slides related to public information requests.

OFF AGENDA

- Dr. Thorne announced that the Office of the Provost will provide a match up to \$450 for those in Academic Affairs attending the Texas Association of Black Personnel in Higher Education convention.
- Dr. Thorne announced the “Assessing ‘Servingness’ in Academic Affairs at Texas State” event sponsored by the Office of the Provost and Faculty Development.