

**Council of Academic Deans Meeting  
February 4, 2010**

**Summary and Action Items**

- **Compliance Training Modules:** The compliance training notification that is being sent to faculty was shared with the Deans. Faculty will receive the notification to complete the required compliance modules during the month they were hired. There are seventeen modules; faculty are required to complete 7 of the specified modules. Faculty will have two months to complete the 7 modules. The Deans requested that they receive access to the training modules to become familiar with the task. Ms. Debra Heinsohn will follow up on this request.
  
- **SACS:** Dr. Cathy Fleuriet distributed the schedule for upcoming forums on the SACS On-Site Review Team visit. The forums will provide an overview of the initiatives related to the SACS On-Site Review and the QEP. Dr. Fleuriet has met with the Council of Chairs to brief them on this topic. Faculty and staff are encouraged to attend the forums.
  
- **Budget:** Dr. Moore discussed Texas State's plan to reduce its budget by \$7.8 million during 2010 and 2011. As of right now, we have a proposed plan that could be affected by the economy, our enrollment and the next legislative cycle. Dr. Moore stressed that we must keep funds available for operating expenses to maintain the required services for our students, faculty and staff. The three percent merit pool for faculty and staff pay raises for next year will be placed on hold. The net new staff position requests recently submitted by the Deans will be funded at some level. All current faculty searches will be continued and summer budgets will also be funded. Faculty vacancies will be re-authorized when justified.