

**Council of Academic Deans Meeting
July 31, 2018**

Summary and Action Items

1. **Faculty Workload Policy and Work Group** – Dr. Debbie Thorne announced that the Faculty Workload Policy is up for review and a work group will be instituted to review and update this policy. Dr. Thorne asked the deans to send one representative from their college to form this work group.
2. **Graduate Faculty with Master's Degrees** – Dr. Andrea Golato distributed a list of graduate faculty with bachelor's and master's degrees and discussion was held regarding justifications needed for faculty teaching in a program where the master's degree they hold is not the terminal degree in that area.
3. **Graduate Students' Success in Obtaining External Funding** – Dr. Golato distributed a handout of external funding results from June 2017 through May 2018.
4. **Save the Dates for New Student Convocation and Innovation Week** – Dr. Dann Brown distributed a handout with dates of New Student Convocation and Innovation Week events.
5. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
6. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.