

**Council of Academic Deans
January 9, 2007**

Summary and Action Items

- **Commencement Update:** Retired faculty will be invited to the commencement ceremonies beginning with the May 2007 ceremonies. They will march in and sit with the current faculty. Ms. Sarah Miller will send an invitation to the retired faculty.

- **Developing Grant Proposals Workshop:** Dr. Beth Wuest noted dates of upcoming Academic Development and Assessment workshops of special interest:

January 25th, Principles and Practice of Effective Faculty Discipline: An Online Seminar for Academic Administrators (deans, associate deans, chairs)

January 26th, Preparing and Submitting Grant Proposals: Step-by-step (faculty)

February 7th - April 25th, Proposal Development, six working sessions (faculty)

February 8th, Learning Outcomes Assessment: Results and Action Plans (faculty)

February 16th, Chairs' Workshop, Part I – Faculty Evaluation (chairs)

February 19th, Academic Program Review: The Next Generation (chairs)

March 23rd, Chairs' Workshop, Part II – University Procedures (chairs)

- **Presidential Seminar:** Dr. Moore distributed the PPS on the Presidential Seminar. The Presidential Seminar should be the highest award for research. The deans will discuss the current process of selecting and awarding the recipient with chairs and faculty. Dr. Wuest will collect suggested changes to the process from the Presidential Seminar committee and from past award winners. Presidential Seminar and the broader topic of Celebrating Research will be discussed at the CAD meeting on January 20, 2007.

- **Electronic Grade Reporting:** Dr. Heintze reported that the number of the grades reported electronically has increased from 40% for Fall 2005 to 76% for Fall 2006.

- **Freshman Transfer Admission Report:** Dr. Heintze gave an update on the Fall 2007 Undergraduate Admissions Report. The report is sent to the deans electronically.

- **PPS 8.01 – Development/Evaluation of Tenure-Track Faculty:** The revised policy statement was distributed. The policy was updated to reflect the research expectation for new faculty. The deans will review the revised policy to be discussed at the CAD meeting on January 30, 2007.

- **Central Texas Growth Summit:** Dr. Moore distributed information on the summit to be held February 1, 2007. He encouraged Deans to attend.