

Council of Academic Deans
April 7, 2015

Summary and Action Items

- **Update of the Texas State Employee Wellness Program:** Dr. Lisa Lloyd and Dr. Janet Bezner provided the Council with an update on Phase I of the Employee Wellness Program.
- **Proctoring of Make-up Exams in Round Rock:** Dr. Edna Rehbein and Dr. Gail Ryser announced to the Council that there will be a proctoring cost for makeup exams. Notification should be added to the syllabus for each course offered in Round Rock as a fair warning for make-up exams.
- **Certificate Programs:** Dr. Debbie Thorne announced to the Council that a review process will be launched as well as new requirements for academic units that offer certificate programs. Academic units are asked to critically assess their commitment to certificate programs.
- **PPS 8.01, Development/Evaluation of Tenure Track Faculty:** Dr. Bourgeois discussed PPS 8.01 and comments made during the review of the PPS. For contract renewal, renewal comments can be as long or as brief as needed. Per Board of Regents Rule and Regulations, the current calendar for reviewing first and second year faculty members cannot be altered.
- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with the undergraduate admissions report.
- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.

OFF AGENDA

- Dr. Bourgeois announced again that the President's Cabinet has approved a 3% merit pool for FY 2016.
- Dr. Bourgeois asked the Deans to promote and encourage applications of qualified students for the TSUS Student Regent, TSUS Regents' Student Scholar Program, and the Non-Voting Student Representative to the THECB Board.
- Dr. Bourgeois announced that all candidates were approved as recommended for tenure and promotion unless he had spoken directly to a Dean about a candidate who had been denied. He announced that chairs/directors and candidates could be notified.
- Dr. Bourgeois announced that Dr. Chris Murr applied for and was awarded additional TEXAS Grant funds. The amount originally awarded to Texas State was \$636,000 but this amount was increased to over \$840,000.
- Dr. Bourgeois gave a brief legislative update.
- Dr. Beth Wuest announced that vitas are being downloaded to address the SACSCOC standard regarding qualified program coordinators. Please make sure vitas for all program coordinators are up-to-date on the TRACs site for Faculty Records.
- Dr. Thorne reminded the group that all faculty who teach online must participate in an approved professional development program. Options are described at <http://www.distancelearning.txstate.edu/faculty/online-teaching-certification.html>. Faculty teaching online have been provided with multiple opportunities, but not all have participated. Deans are asked to remind academic units about this important requirement.