

Council of Academic Deans  
November 17, 2015

### Summary and Action Items

- **Hillviews Summer Edition and Cats Caravan:** Dr. Barbara Breier provided the Council with information regarding the upcoming Cats Caravan 2016 events, as well as having a discussion regarding potential topics. Please send any recommended speakers/presenters/topics to Dr. Breier.

Also, Dr. Breier announced that work has begun on the 2016 summer edition of Hillviews and the concept for this edition is star faculty and star students. Any nominations of faculty or students who might make for a good story should be sent to Dr. Breier.

- **2016 Cats Caravan (Academic Affairs):** Dr. Michael Heintze announced the dates and locations for the 2016 Cats Caravan (Academic Affairs). Dr. Heintze asked that at least two people from each college attend these events.

- **Texas Higher Education Enrollment:** Dr. Heintze distributed the Texas Higher Education Enrollments and discussion was held among the Council.

- **Hiring of Assistant/Associate Professors – Assessment Standards:** Dr. Cynthia Opheim noted that although the expected rank for replacement tenure-line hires is Assistant Professor, more requests are coming forward for Assistant/Associate or even open rank. Deans should review the justifications for these requests carefully. If more than one rank is included in the applicant pool, the standards for assessments should have different measures that correspond to the expectations for the appropriate rank. For example, the standard for “record of scholarship” should be measured differently for Assistant versus Associate Professors.

- **PPS 8.01 – Development/Evaluation of Tenure Track Faculty:** Deans were asked to review and discuss the proposed change for PPS 8.01 that adds additional information regarding mid-term summative reviews for tenure track faculty that are hired with a shortened probationary period.

- **UPPS 07.10.06 – Procedures for Students Seeking Resolution or Reporting University-Related Complaints:** Dr. Bourgeois reminded the Council of the following: all non-academic student complaints made in writing must be logged by the office that is responding to the complaint.

- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with the undergraduate admissions report.

- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.