

**Council of Academic Deans Meeting
April 17, 2012**

Summary and Action Items

• **Curriculum Proposals:**

- add a Department of Occupational, Workforce, and Leadership Studies
- add an undergraduate minor in International Business
- add a graduate certificate in Developmental Education
- delete the Master of Arts and Master of Education major in Elementary Education-Early Childhood Education
- add an undergraduate minor in Health Communication
- delete the Master of Arts majors in Legal Studies-Alternative Dispute Resolution, Legal Studies-Environmental Law, Legal Studies-Legal Administration and add those as specializations under the Master of Arts major in Legal Studies

All proposals were approved by the Council.

• **Joint meeting follow up:** Dr. Debra Feakes discussed faculty nominating processes for the Presidential Excellence Awards and Senators attending College Council meetings.

• **SB 1414 – Summer Camps:** Discussion was held regarding the requirements of SB 1414 and Dr. Ron Brown reported that we are very close to an approved policy at Texas State.

• **Update on Tenure and Promotion Cycle:** Dr. Bourgeois reported that he will soon be signing off on all recommendations for tenure and promotion. It should be noted that for future tenure and promotion recommendations, early reviews will be considered rarely in exceptional cases. Also, Dr. Bourgeois asked the Deans to pay careful attention to the number of presentations versus the number of publications of a candidate.

• **Dean's M&O Update:** Allocation of the \$60,000 in available new funds will be made shortly.

• **Salary Review Update:** Dr. Cynthia Opheim announced that the process for salary review will begin shortly. This includes a 2% merit increase as well as salary equity adjustments. Information will be sent out by Ms. Gaye Korenek and the Deans have a deadline of June 1, 2012 to make decisions.

• **Protocol & Elected Officials:** Dr. Bourgeois stressed to the Deans the importance of informing Stacey Rodriguez in the Office of the Provost and Dr. Robert Gratz in the Office of the President when elected officials will be visiting Texas State.

• **Meals & Allowable Expenses:** Dr. Bourgeois discussed reimbursements to faculty/staff involving spouses/partners and the spouses/partners of prospective candidates to Texas State.