Summary and Action Items

• **UPPS Index and Proposed Conversion Index for PPSs**: Dr. Beth Wuest and Dr. Lisa Garza informed the Council that by January 2017 a website will be created to consolidate all UPPS and divisional PPSs in order to better manage and search for policies.

• **Update on Textbook Adoption Process**: Dr. Bourgeois reported to the Council that there has been a significant increase in textbook sales at the University Bookstore and apparently the initial implementation of Verba Collect, the new textbook ordering program, has gone very well.

• **Undergraduate Admissions Report**: Mr. Gary Ray provided the Council with the undergraduate admissions report.

• **Graduate Admissions Report**: Dr. Andrea Golato provided the Council with the graduate admissions report.