

Council of Academic Deans
August 9, 2016

Summary and Action Items

- **New Curriculum Information Management System:** Dr. Debbie Thorne provided the Council with an overview of the new Curriculum Information Management System. She informed the Council that two curricular policies would need to be reviewed in preparation for the launch. Dr. Michael Supancic and Ms. Micky Autrey will be meeting with each associate dean and curriculum coordinators to demonstrate the new online course form and to review the college curriculum workflows and new course calendar deadline items.
- **Online Remote Proctoring Pilot:** Dr. Thorne provided the Council with an update regarding the RFP for online proctoring services and the two vendors chosen. The IT contact is Mr. Patrick Smith, Assistant Director of Instructional Design; IT will be reaching out to the deans to see if there are any faculty members interested in piloting with one or both vendors.
- **Reservations in the LBJ Student Center:** Discussion was held among the Council regarding the reservation process for rooms in the LBJ Student Center.
- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with the undergraduate admissions report.
- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.