

**Council of Academic Deans Meeting
September 2, 2008**

Summary and Action Items

- **Fall Convocation:** Dr. Moore discussed the calendar of events on the day of the fall convocation. He informed the Deans that the President hosts a luncheon for the faculty honored at the convocation.

- **End of Fall 2008 Semester – Submission of Final Grades (RTA from 8/19/08 meeting):** The majority vote of the Council, including the Faculty Senate, was to approve the Option I, Fall 2008 End of Semester Calendar. This is the calendar currently included in the official Academic Calendar. Dr. Michael Heintze will make sure that Mail Services will be available until December 23rd.

- **Staff Performance Awards (RTA from 8/19/08 meeting):** The Council decided that bonus awards will be distributed to staff annually on the November paycheck. The division of Academic Affairs will not support “just-in-time” awards.

Off Agenda

- **Graduate Enrollment:** Dr. Moore noted that The Graduate College had a 14.8% increase in the number of students accepted for the fall 2008 semester. Graduate enrollments will be reviewed after the 12th class day.

- **Commencement:** Dr. Ron Brown requested a review of the “walking” policy for commencement. The interpretation of the current policy is not consistent across colleges. Dr. Debbie Thorne will review the current policy. It was suggested that a number of hours to be completed be included in the policy.