

**Council of Academic Deans Meeting
November 28, 2017**

Summary and Action Items

1. **Approval of Faculty Development Leave Applications** – Deans are asked to review and submit comments regarding FDL applications by December 5, 2017.
2. **Top Texas State Competitors – Fall 2017** – Mr. Gary Ray distributed a handout outlining the top six Texas State freshman competitors in the state of Texas.
3. **Voter Registration Proposal** – Dr. Heather Galloway discussed with the Council a voter registration proposal.
4. **Summer Budgets** – Dr. Debbie Thorne reminded the Council of the need to justify and document outcomes for costs/activities regarding summer budgets, especially administrative assignments for faculty.
5. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
6. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.
7. **Diversity Plan** – Dr. Bourgeois provided a preview of progress towards the diversity plan that he would be presenting at the upcoming Annual Diversity and Inclusion Assessment Meeting.

OFF AGENDA

- Dr. Bourgeois provided the Council with the November 2017 Board of Regents Meeting Follow-up.
- Mr. Ray announced that there were no findings for the 2016-2017 SAO audit.
- The NSO Orientation Dates for Summer/Fall 2018 were distributed.
- Dr. Bourgeois asked the Deans to remind their faculty of the importance of completing a foreign travel request prior to traveling.