

**Council of Academic Deans Meeting  
September 3, 2019**

**Summary and Action Items**

1. **Valero Award for Excellence** – Dr. Bourgeois presented Dr. Oleg Komogortsev with a certificate honoring him as the 2019 Valero Award for Excellence recipient.
2. **HR Pay Plan (Administrative Staff Title Modifications)** – Discussion was held amongst the Council regarding concerns over the administrative staff title modifications.
3. **Mid-cycle Review of 2017-2023 University Plan** – Dr. Lisa Garza announced the mid-cycle review of the 2017-2023 University Plan.
4. **HSI Week** – Dr. Dann Brown announced that HSI week would occur September 16-20, 2019.
5. **Professional Development for Research Coordinators** – Dr. Walt Horton announced that a professional development program for Research Coordinators would begin during the upcoming academic year.
6. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
7. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.