

**Joint Council of Academic Deans / Faculty Senate / Council of Chairs
Meeting
October 12, 2010**

Summary and Action Items

- **New Policy on Designation of Distinguished Professors Emeriti:** Dr. Moore reported that last year the Board of Regents permitted the President to name University Distinguished Professors. A university committee was established to select faculty from the nominations submitted. From the group of approved University Distinguished Professors the President selects nominations for the Regents' Professor. It was noted that we have not heard about last year's selected Regents' Professors.

After establishing the new rank of University Distinguished Professor, the Distinguished Professor Emeritus was eliminated. Concerns were raised about faculty not having the opportunity to be named a distinguished professor, and about departments not being able to nominate faculty for this distinction.

Conclusion of the group is to maintain two designations; Distinguished Professor Emeritus for retired faculty including faculty at the rank of Professor and Associate Professor, and University Distinguished Professor for current faculty. Separate committees will review the nominations. Dr. Moore will discuss this recommendation with the President.

- **Faculty Workload – Task Force:** Dr. Gene Bourgeois announced that this year a taskforce, chaired by Dr. Barb Sanders, will review the workload policy, including assignments of workload credits for activities and the workload calculation formulas.

- **University Compliance Program:** Faculty will be educated on the compliance modules through an annual announcement sent by the Provost for all modules required for faculty with the exception of the equal employment opportunity module. **The equal employment opportunity module will be completed by all faculty through the current Professional Development Program until an approved module is implemented for the EEO module through University Compliance Program.**

- **Dean of University College and Director of PACE Center:** Dr. Moore stated that he will be sending an administrative memo to all faculty and staff announcing Dr. Ron Brown as the Assistant Vice President for Academic Services effective fall 2011, pending the hire of a new Dean of the University College and Director of the PACE Center. With the implementation of the PACE Center there is a need to consolidate certain responsibilities and programs currently in the University College.

- **HSI:** Dr. Michael Heintze reported that he is currently working on the HSI certification for Texas State. Dr. Jaime Chahin will chair a special committee to oversee Texas State's program for obtaining grants under Title V funding and other sources available to HSI universities.

- **Reach for the Stars:** Mr. Bill Nance gave the background on the recent changes to the spending guidelines for charitable contributions. Among specific expenses discussed, Mr. Nance noted that purchases from discretionary accounts for food are allowed if a clear business purpose is stated in the justification for the event. Mr. Nance also announced that the dean's discretionary funds will be separated into two accounts; one for the more restrictive Reach for the Stars funds and one for external donations with less restrictions.

Off Agenda

- **PPS 5.01: Contracts and Grants of an Academic Nature:** Dr. Stephen Seidman noted that recent pen and ink changes have been made to the policy but noted that a more extensive review of the policy was needed. Dr. Bill Covington informed the group that the policy statement will be re-written during the upcoming review cycle.
- Dr. Moore thanked everyone for all that they do to deal with the issues associated with the increase in enrollment. He knows the real work is at the department and school/college levels. The increase enrollment will help Texas State meet its budget needs.
- **Enrollment projections:** Dr. Heintze noted that the updated enrollment projections for lower division courses for spring, summer and fall 2011 will be distributed to the deans soon to help prepare class schedules for these semesters. Dr. Bourgeois asked chairs and deans to be mindful of enrollment demands for 3000 and 4000 level courses, too, because the larger first-year cohorts recently admitted are progressing through the four-year curriculum.