

**Council of Academic Deans Meeting
November 1, 2011**

Summary and Action Items

- **Merging Discover Texas State and Bobcat Days:** Mr. Ted McKinnon and Ms. Kim Porterfield discussed with the Council the idea of merging Discover Texas State events with the October Bobcat Day event.
- **Alkek Library Renovations:** Dr. Van Wyatt provided the Council with the current storage space issues that the Alkek Library is facing, options to help alleviate these issues and the Learning Commons concept.
- **Education Advisory Board and University Leadership Council:** Dr. Debbie Thorne provided an overview of what the Education Advisory Board and University Leadership Council is and what it has to offer Texas State. Each Dean/AVP needs to designate someone in their college/area to become a representative to have access to the reports that are available to Texas State. The name of this designee needs to be sent to Dr. Thorne.
- **Foreign Travel:** The Council was reminded that when approving foreign travel, all information needs to be consistent between the foreign liability form and the travel expense request, such as names, dates of departure, dates of arrival, total cost of trip, etc.