

**Council of Academic Deans Meeting  
August 11, 2020**

**Summary and Action Items**

1. **Valero Award for Excellence** – Dr. Bourgeois presented Dr. Kathleen Melhuish with a certificate honoring her as the 2020 Valero Award for Excellence recipient.
2. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
3. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.
4. **COVID-19 Updates** – Continued COVID-19 discussion was held with various questions and concerns from the group. Dr. Bourgeois also provided the group with an update on Bobcat Trace, a method for faculty and supervisors to submit questions, and COVID-19 testing that will be available on the San Marcos Campus. Ongoing preparations for the beginning of the fall 2020 semester were noted, especially ones relating to instructional delivery, individuals to serve as “compliance helpers,” safety and health, onboarding new freshmen, guidance for faculty preparing for fall 2020, and staffing.
5. **FY 2021 Budget Planning** – Continued discussions regarding the FY2021 budget, including the ongoing review of class sizes, curricular sequence, faculty workload, student demand, and other factors.