

**Joint Council of Academic Deans/Council of Chairs/Faculty Senate
Meeting
November 20, 2013**

Summary and Action Items

- **Faculty Development Leave:** Michel Conroy explained to the group the application process for faculty development leave. Electronic signature and submission are currently under construction.
- **Research Enhancement Program:** The Faculty Senate is revising their notification process in which the chairs are informed of awards to assist in planning summer teaching or the space and equipment needs of successful applicants.
- **Presidential Awards:** Dr. Ron Brown discussed several proposed revisions for the Presidential Awards program, including the submission requirements and process. PPS 6.11 will be distributed campus-wide for formal comments.
- **Adjunct Faculty Workload Release:** Dr. Debra Feakes led the discussion on the new adjunct faculty workload release program. She stated that the program had been a success and thanked chairs and deans for their support.
- **Fall 2014 Enrollment and Targets:** Dr. Michael Heintze presented the data on targets for the undergraduate enrollment for fall 2014.
- **Doctoral and Master's Fellowships:** Dr. Andrea Golato discussed fellowship opportunities for masters and doctoral candidates. Six fellowships at \$9,000 each will be available for new Doctoral students, and 19 fellowships at \$2,500 each will be available for new Master's students.
- **Collaborative Research and Teaching:** A discussion was held on collaboratively working with other departments on curriculum and research and the benefits of such partnerships. These and other interdisciplinary initiatives and projects are encouraged.