

Council of Academic Deans
December 2, 2014

Summary and Action Items

- **Strategic Plan Updates:** The revised 2012-2017 University Plan is now available online at <http://universityplan.avpie.txstate.edu/>. Academic units are expected to revise their plans in time for Deans/AVPs to revise and submit their plans by February 27, 2015. This is only a revision, therefore attention should primarily be given to Part I on the top five priorities and Part IV regarding the Planning Categories.
- **Faculty Qualifications for SACSCOC (Credentials, Full-Time and Coordinators):** Dr. Cynthia Opheim reviewed with the Council the faculty standards (full-time vs. part-time and credentials) that Texas State will be on the Fifth-Year SACSCOC Monitoring Report. Deans should send revised terminal degree policies to Faculty Records by March 13, 2015.
- **Survey of Routine Student Charges:** Dr. Opheim shared with the Council a request from Mr. Gordon Thyberg and the Budget Office. She asked the Council to have the Chairs/Directors complete a survey of departments to see what kinds of routine charges students are asked to pay. Please send the survey to Mr. Thyberg by January 23, 2015.
- **Outside Employment:** Following discussion with Vice Chancellor Perry Moore, the following has been approved for faculty and staff regarding the reporting of outside employment:
 - only full-time faculty are required to report salary (do not have to report honorariums)
 - any faculty member, regardless of FTE, must report employment with another state agency, community college, or school district. The reason for reporting employment with a community college or school district is for TRS deductions.
 - any faculty member holding public office (elected or appointed to serve for a federal, state or local government entity including school districts, cities and towns)Notice of the changes are to be included in the semester announcements.
- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with a brief undergraduate admissions report.
- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.

Off Agenda

- Dr. Opheim reminded the Council that Chairs/Directors need to resubmit workload reports that comply with university policy including the expectation that a minimum of 12 workload credits are assigned for 100% FTE appointments. Questions should be directed to Ms. Cindy Waggoner.