

**Council of Academic Deans Meeting
September 18, 2012**

Summary and Action Items

- **Tenure and Promotion Workshop Briefing:** Dr. Bourgeois updated the Council on the recent tenure and promotion workshop hosted by him and Dr. Cynthia Opheim. The topics reviewed at the workshop were discussed as well as questions that were received.

- **Enrollment:** Dr. Bourgeois discussed with the Council that maximizing student enrollment for fall 2013 is an institutional priority. Dr. Michael Heintze provided the Council with the fall 2012 preliminary enrollment report.

- **Retention and Graduation Rates:** Discussion among the Council was also held regarding retention and graduation rates and improving them.