Summary and Action Items

1. **Faculty Management of Students Wearing Masks in the Classroom** – Discussion was held among the Council regarding the requirements of students wearing face coverings in the classroom.

2. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.

3. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.

4. **COVID-19 Updates** –
   - Discussion was held among the Council regarding the return to face-to-face instruction beginning July 6, 2020. Key topics included:
     - how to handle students refusing to wear masks in the classroom including consequences;
     - syllabus statement to reinforce health and safety standards;
     - development of public health campaign;
     - reiteration to submit work modifications as soon as possible; and
     - staffing levels/density of essential offices – supervisor discretion

5. **FY 2021 Budget Planning** – Dr. Debbie Thorne announced that our division has submitted the budget development information, with all units completing their budgets and meeting their targets.