

**Council of Academic Deans Meeting
June 9, 2020**

Summary and Action Items

1. **Faculty Management of Students Wearing Masks in the Classroom** – Discussion was held among the Council regarding the requirements of students wearing face coverings in the classroom.
2. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
3. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.
4. **COVID-19 Updates** –
 - Discussion was held among the Council regarding the return to face-to-face instruction beginning July 6, 2020. Key topics included:
 - how to handle students refusing to wear masks in the classroom including consequences;
 - syllabus statement to reinforce health and safety standards;
 - development of public health campaign;
 - reiteration to submit work modifications as soon as possible; and
 - staffing levels/density of essential offices – supervisor discretion
5. **FY 2021 Budget Planning** – Dr. Debbie Thorne announced that our division has submitted the budget development information, with all units completing their budgets and meeting their targets.