

**Joint Council of Academic Deans, Council of Chairs, and Faculty Senate Meeting
October 16, 2018**

Summary and Action Items

1. **Spring 2019 Book Orders** – The Council of Chairs expressed concerns regarding the spring 2019 book orders. Mr. Eric Algoe addressed these concerns.
2. **Needs from Access Services** – The Council of Chairs expressed concerns regarding several issues dealing with service from Access Services. Mr. Algoe addressed these concerns as well.
3. **Update on the Financial Status of the University** – Discussion was held among the group regarding the financial status of the university. Dr. Bourgeois and Mr. Algoe answered and addressed concerns raised by the group.
4. **Changes to the Position Funding Process for Staff** – Discussion was held among the group regarding Mr. Algoe’s email regarding changes to position funding process. Dr. Bourgeois and Mr. Algoe answered questions and concerns raised by the group.
5. **Improving the PCR Process** – Brief discussion was held among the group regarding various concerns regarding PCR automation.
6. **Better Solutions for Video Conferencing for Meetings** – Discussion was held among the Council regarding issues being encountered with Skype for Business and the positive characteristics of Zoom.
7. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
8. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.