

**Council of Academic Deans Meeting  
June 2, 2020**

**Summary and Action Items**

1. **COVID-19 Expense and Time** – Dr. Debbie Thorne reminded the Council of reporting COVID-19 expenses and time. The Office of Financial Services is tracking these costs to establish eligibility for federal, state, local, and private funding. These costs need to be submitted on the SAP Reporting Tool by June 8, 2020.
2. **May 2020 Board of Regents Meeting Follow-up** – Dr. Bourgeois provided the Council with the May 2020 Board of Regents Meeting Follow-up.
3. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report and reported that Bobcat Cares awards had been made to over 16,000 students totaling \$12.9M to date.
4. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.
5. **COVID-19 Updates** –
  - Dr. Bourgeois provided the Council with an update on final grades for the spring 2020 semester compared to spring 2019. In spring 2020, EP (emergency passing) grades accounted for approximately 2.5% of the 140,000+ grades issued for the semester.
6. **FY 2021 Budget Planning and Plans for Returning to Face-to-Face Instruction in Summer and Fall 2020** – Dr. Bourgeois provided the Council with an overview of what he will present at his Academic Affairs Virtual Update. He also reviewed questions received from faculty and staff that will be addressed at the Update. Also discussed:
  - planning for staff in Academic Affairs to return to work on July 6, 2020 to ensure services
  - requests for additional employee workplace modifications and the approval process being developed for them, including modifications for conditions or circumstances that are not necessarily covered in the CDC guidelines