

**Council of Academic Deans Meeting  
September 4, 2012**

**Summary and Action Items**

- **Intellectual Property (IP) and Faculty Development Leaves:** Dr. Bill Covington presented PPS 8.02 and PPS 7.17 to the Council with minor changes and reminder to have all approvals in place prior to any intellectual property conflicts.
- **Advising Update:** Dr. Dann Brown presented an update to the Council regarding advising best practices for newly occurring situations such as online advising, probation/suspension through Banner, etc. He presented advising goals to the Council and discussed expectations for student registration and transfer students.
- **Post-Enrollment Update:** Dr. Michael Heintze presented the Council with enrollment numbers to date for fall 2012 and discussed that enrollment is nearly identical to fall 2011.
- **Board of Regents Briefing:** Dr. Gene Bourgeois distributed the “Setting the Pace” handout from Chancellor McCall.
- **Tenure and Promotion Review Cycle:** Dr. Gene Bourgeois reminded the Council that the Tenure and Promotion cycle is underway.

**Off Agenda**

- PPS 6.11 – uploading materials via TRACS should be available