

**Council of Academic Deans**  
**July 24, 2007**

**Summary and Action Items**

- **2008 Reach for the Stars Program:** Dr. Ruth Welborn, co-Chair for Academic Affairs, gave an update on the 2007-2008 Reach for the Stars (University Fund Drive). The current giving amounts for each college were distributed to the Deans.
- **PPS 1.03: Dean and Chair Workload (Final Review):** PPS approved.
- **PPS 1.05: Senate Chair Workload (Final Review):** PPS approved.
- **PPS 2.07: Short Courses (Final Approval):** Ms. Lloydyan Eckley discussed each suggested revision. A revised PPS with the approved revisions was distributed. This revised version will be sent electronically from the Provost Office to the Deans for distribution and final review.
- **PPS 4.07: Grades and Changes of Grades (Final Approval):** PPS approved.
- **PPS 4.06: Religious Holy Days (Request to delete – See UPPS 02.06.01, Student Absences for Religious Holy Days):** PPS was approved for deletion.
- **SACS:** Dr. Gene Bourgeois reviewed several SACS principles of accreditation including:
  - Faculty Evaluations 3.7.2 – Evaluation of the effectiveness of each faculty member.
  - Hiring Faculty 3.5.4 – 25% of the discipline course hours at the baccalaureate level must be taught by faculty members holding the terminal degree.
  - Curriculum Coordinator 3.4.13 – Identify a program coordinator for each degree program.
  - Faculty Credentials 3.7.1 – Validating faculty credentials
- **Commencement:** Dr. Thorne announced several changes to commencement:
  - Change in December times – Starting with the December 2007 ceremonies, we will hold three ceremonies on Friday at 10:00, 2:00 and 6:00 and a 10:00 ceremony on Saturday. This will be the schedule for May ceremonies also. August ceremonies will be held only on Friday at 10:00, 2:00 and 6:00.
  - Parking – Reserved parking is located off of Jowers Access Road. Charles Austin Drive is closed from Aquarena to Jowers Access Road. Access to the reserved parking is available from Hopkins Street.
  - Hooding of Master's candidates – Master's candidates will be hooded prior to the start of the ceremony.

**Off agenda:**

- Dr. Moore announced the number of faculty and staff positions newly approved by the President and the increases to some M&O accounts.
- Dr. Moore also announced the allocation of \$100,000 by President Trauth to fund 5 fellowships at \$20,000 each to faculty on development leaves. Faculty will apply for the grants during the development leave application process. A committee will review the approved leaves and recommend the recipients. More information will be sent to all faculty.