

**Council of Academic Deans Meeting
August 16, 2011**

Summary and Action Items

Presentation of the Valero Award for Excellence: Dr. Gene Bourgeois presented Dr. Gary Beall with a certificate honoring him as the 2011 Valero award for Excellence recipient.

Legal Services: Ms. Nelly Herrera, Associate General Counsel for The Texas State University System meet with the Deans to discuss how the legal work in the TSUS legal office will be handled. The categories she discussed were contracts, compliance matters, and personnel matters. She will prepare a document showing the personnel that will handle the items associated with the three categories. The outline will be shared with the Deans.

Removing Majors from Certain Diplomas: Dr. Michael Heintze distributed information showing the degrees that have the same degree title as its major. Diplomas are therefore printed showing the degree and major with the same name; Doctor of Physical Therapy with a major in Physical Therapy. The Deans are asked to discuss with their faculty and forward requests to remove the duplication of the major on diplomas for the degrees listed.

Off Agenda

Service Award: Dr. Debbie Thorne was presented a pin and certificate for her ten years of service at Texas State.

HB 2504: Dr. Thorne announced that the HB 2504 website for the fall semester will be loaded on Monday, August 22, 2011.

Grade Rosters: It was noted that faculty have not received instructions on how to access their fall rosters. Dr. Heintze will work with the Registrar's Office to get this information to the faculty.

Fall Enrollment: Dr. Heintze briefed the Deans on the projected enrollments. It is anticipated that we will meet our goal of increasing our fall enrollment by 3-5% from last year.

Budget: Dr. Bourgeois announced that a board order is on the agenda for this week's Board of Regents' meeting to increase the Texas State's designated tuition by \$16. This would raise the tuition from \$151.00 to \$167.00 per hour effective with spring 2012. This increase would help replace the anticipated reduction in appropriations for FY 12 and FY 13.

He also mentioned that the increase in tuition could help fund a 3% merit salary increase for employees with payment as early as the November 2011 paycheck.

Enrollment increases also would help stabilize the university's budget situation.

Holds: Dr. Bourgeois announced that the number of holds and purpose of each hold is being reviewed to help eliminate registration problems. Dr. Bourgeois will continue discussion with members of the President's Cabinet.