

**Council of Academic Deans Meeting  
Summary and Action Items**

**April 22, 2008**

- **Classroom Utilization:** Ms. Nancy Nusbaum distributed a memo titled, Classroom and Class Lab Utilization Recommendations. The recommendations are designed to help Texas State improve classroom utilization to meet or exceed Coordinating Board standards. Also discussed was the consideration for Texas State to offer a reduced tuition for classes offered on Friday afternoons.
- **Student Learning Outcomes Assessment Timeline:** Dr. Cathy Fleuriet reviewed the calendars for reporting the student learning outcomes assessment. Evidence of continuous improvement should be included as part of the assessment.
- **Graduation Requirements:** Dr. Debbie Thorne distributed a proposed statement to be added to the undergraduate catalog to document that the Deans have the final approval and appeal for graduation requirements.

The statement listed below will be added to the “Request for Degree Audit” section under “Degrees and Graduation Policies.”

**The College Dean has the final approval and appeal for all graduation requirements, including but not limited to degree audits, grade point average, courses, prerequisites, graduation application, transfer credit, residency, catalog time limit and designation.**

- **Dr. Eric Reno’s visit next week:** Dr. Moore announced that Dr. Eric Reno will attend CAD next week along with Dr. Beth Lewis, Vice President of Academic Affairs, and Ms. Debbie Hamilton, Vice President of Student Services, to discuss further the issue of Texas State teaching classes at Northeast Lakeview College.

**Off- Agenda:**

- Dr. Moore briefed the Deans on the name changes due to the discontinued relationship with the Mitte Foundation.

Old: <b>Mitte Honors Program</b>	New: University Honors Program
<b>Mitte Chairs</b> Example: University Chair in Creative Writing	University Chairs
<b>Mitte Scholarship</b> \$5,000 per year	Texas State Excellence Scholarship
<b>Mitte Laureate Scholarship</b> \$25,000 per year	President’s Laureate Scholarship
<b>Mitte Fellows (Graduate) Scholarship</b> \$5,000 per year	Texas State Graduate Excellence Fellowship
<b>Mitte Memorial Scholarship</b> \$10,000 per year	President’s Memorial Scholarship

Other issues discussed were the removal of the Mitte Wall from the University Honors Program in the Lampasas Building, discontinue the Joann Cole Mitte Faculty Grant for Excellence starting with the 2008 applicants, and update the webpage and SAP system with the above changes.