

**Budget Committee – Division of Academic Affairs and  
Council of Academic Deans Meeting  
February 28, 2012**

**Summary and Action Items**

**Budget Committee**

Dr. Bourgeois reviewed with the Budget Committee the priorities that were set for fall 2011; the Committee agreed that these priorities remain the same for spring 2012 for the Division of Academic Affairs.

1. Do not terminate full time Academic Affairs employees for budget reasons.
2. Replace current empty faculty and staff positions.
3. Add adjunct and/or tenure-track faculty to meet enrollment growth and in response to strategic needs.
4. Provide funds for limited equity salary adjustments.
5. Give a 3% merit pay increase.
6. Add net new staff positions to address enrollment growth and strategic needs.
7. Add support for graduate fellowships for carefully targeted programs.

**Council of Academic Deans Meeting**

- **PPS 6.11 – Presidential Awards for Excellence in Service, Scholarly/Creative Activities, Teaching and Presidential Seminar:** Dr. Bourgeois asked the Deans to inform their Chairs/Directors of the new process of submitting the files for their college electronically for the Presidential Awards for Excellence.
- **Grade Distribution Report:** The Deans agreed that the Office of Institutional Research distribute the Grade Distribution Report electronically.
- **House Higher Education Committee Meeting:** Dr. Bourgeois updated the Council on his testimony at the House Higher Education Committee meeting held on February 21, 2012. The main topic discussed was course transferability. Texas State was commended on what we are doing regarding course transferability, student success and in how many transfer planning guides we have.
- **Board of Regents Update:** Dr. Bourgeois gave a brief update regarding the Board of Regents meeting held on campus on February 16-17, 2012.
- **Texas State Research Video:** Dr. Bourgeois discussed the research video that was presented to the Board of Regents.
- **Enrollment:** Dr. Michael Heintze reported that Texas State hosted another successful Bobcat Day. He also discussed the most updated Undergraduate Admissions Report for the fall 2012 semester.
- **Tenure and Promotion:** Dr. Bourgeois mentioned that the Tenure and Promotion files will be given to the President early next week.
- **Round Rock Arts Council:** Dr. Bourgeois thanked Dr. Edna Rehbein for a successful event for the Round Rock Arts Council.
- **Meningitis Update:** Dr. Heintze provided the Council with an update of the new stipulations that Texas State will place on students who have not received the meningitis vaccine.