

Council of Academic Deans Meeting Summary and Action Items

March 4, 2008

- **CAD Agenda for 3/18/08 – “General Education Student Learning Outcomes”:** The CAD meeting on March 18th will have one agenda item, SACS – Student Learning Outcomes. Deans were asked to submit their questions/issues regarding Student Learning Outcomes that they would like addressed at this CAD meeting to Dr. Cathy Fleuriet and Dr. Ron Brown.
- **Budget Development:** Mr. Gordon Thyberg announced that the FY 09 budget will be prepared using SAP. Hands-on workshops will be held for each college to facilitate this major procedural change in the development of the FY 09 budget. The Deans should schedule their workshop with the Budget Office. The workshops will begin April 7th and will be held for two hours and the attendees should include Budget Specialists, Administrative Assistants, Chairs and Deans. The budget workshops are not for grant accounts.

This change in the development of the budget will impact tracking of faculty positions.

- **ODS – Status Report on Services and Usage:** Ms. Tina Schultz gave an update on the Office of Disability Services Faculty Testing Guidelines. General information regarding the services provided by the ODS office were distributed and discussed along with an overview of services provided by the ODS office from FY 97 – FY 07. The cost of providing interpreters was discussed.
- **Curriculum Proposals:**
 - Change the Bachelor of Music major in Music-Sound Recording Technology
 - Change the Bachelor of Music and Master of Music majors in Music
 - Delete the Bachelor of Arts major in Chemistry

The curriculum proposals were approved by the Council of Academic Deans.

- **Statutory Review of Mission and Table of Programs:** Texas State is due for its four-year review, requested by the Coordinating Board, of degree programs, mission statement and table of programs. It was noted that the Mission Statement will not be reviewed for changes. Dr. Moore listed the degrees that Texas State will seek preliminary authority or submit full proposals within the next couple of years.

Off Agenda:

- The calendar for Summative Chair reviews will be distributed by Ms. Gaye Korenek.
- Some Deans discussed the issue of their buildings not being opened during Spring Break. Dr. Moore will discuss this with Dr. Joanne Smith.
- Dr. Debbie Thorne discussed the importance of monitoring online course offerings in each college, especially as students are able to complete 25 percent and/or 50 percent of required courses in a degree program via distance learning. There are reporting requirements to both SACS and the Coordinating Board at these critical points.