

## **Council of Academic Deans Meeting Summary and Action Items**

**April 8, 2008**

- **120 Hour Undergraduate Review:** Dr. Debbie Thorne distributed the timeline for changing the minimum hours required for baccalaureate degrees from 128 to 120. Also distributed was a chart showing the comparison of current program hours to proposed hours as of fall 2008. Programs exempt for the 120 hour rule were noted with an exemption explanation. All of the changes will be included in the 2008-2010 catalog. Students may elect to move to the new requirements by changing catalogs. Advisors can assist students. The change in catalogs could affect eligibility for a tuition rebate.

The 120 Hour Undergraduate Program Review was endorsed by the Council of Academic Deans.

- **Distance Education at Texas State:** Dr. Thorne distributed a list of programs currently being taught partially on-line. The SACS requirements for these programs were discussed.

Also discussed was the electronic course fee. The new procedure will distribute 75% of the fee (\$150.00 per student per a 3 hour on-line course) back to the departments/schools. The re-distribution will be for the past two years. In the future, the re-distribution will occur approximately one month into each long semester. Dr. Thorne noted the restrictions for the use of the electronic course fee.

### **Off-Agenda**

- **SACS:** Dr. Bourgeois announced that faculty applications and terminal degree transcripts are required for program faculty to meet SACS requirements.
- **Faculty Roster:** Ms. Gaye Korenek in Faculty Records will distribute the spring 2008 faculty roster spread sheet to the departments/schools with a copy sent to the Deans.

The roster will be reviewed to verify the terminal degree and faculty course schedules. Justifications for faculty without the terminal degrees will also be required. The completed spring 2008 roster of faculty will be finalized by May 9<sup>th</sup>. The edited rosters will be due to Faculty Records in 2-3 weeks.

The fall 2008, spring 2009 and fall 2009 are the semesters of record for the SACS visit.

- **Merit Cycle:** The merit cycle may be delayed until after the spring 2008 semester. Faculty evaluations and the Dean's recommendations should be completed during the spring semester. The recommendations for merit will be used when the merit money becomes available.