

**Council of Academic Deans Meeting  
January 28, 2020**

**Summary and Action Items**

1. **Clery Reporting** – Mr. Michael Webster, Director of Regulatory Compliance from Margolis Healy, presented a brief overview of Clery reporting and the type of reports that the firm is looking for between 2016 and 2018. Discussion was also held regarding which employees are considered to be mandatory reporters for Clery and Title IX issues.
2. **HSI Servingness Workshop** – Dr. Debbie Thorne and Dr. Candace Hastings announced that Texas State will host Dr. Gina Ann Garcia on March 27, 2020 for the “Assessing ‘Servingness’ in Academic Affairs at Texas State” workshop.
3. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
4. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.

**OFF AGENDA**

- Dr. Bourgeois announced that effective February 15, 2020, Dr. Ruth Welborn will serve as Assistant Vice President for Academic Affairs, Round Rock Campus, along with continuing as Dean of the College of Health Professions.
- Dr. Bourgeois announced that Mr. Cyrus Cassells and Dr. Andy Sansom have been selected to be inducted in the Texas Institute of Letters 2020.
- Dr. Bourgeois announced that due to the Coronavirus outbreak, a study abroad scheduled for China this summer has been canceled. Study abroad programs scheduled to occur in Hong Kong this summer are being closely studied for potential cancellation.
- Dr. Bourgeois provided an update being made to the HIPAA UPPS. University offices with a healthcare component must have a privacy and security officer assigned.