## **Registering for Public History Classes**

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## General information:

- You are STRONGLY encouraged to take the Introduction to Public History (HIST 5371) during your <u>first semester</u> since it is a pre-requisite for several other public history courses.
- You may take any other combination of public history and AMERICAN history courses at the same time.
- You are STRONGLY encouraged to take Historiography (HIST 5360) during your <u>first year</u>. It is also required.
- Once courses have been posted for the upcoming semester and you have identified your choices, you may either email or meet with Dr. Denton to discuss.
- A public history course planner is posted on the Public History web page.
   <a href="http://publichistory.history.txstate.edu/courses/course-planner.html">http://publichistory.history.txstate.edu/courses/course-planner.html</a>
   This is not a required order for taking classes but a tool for you to use in looking ahead at course availability.

## To Register:

- ALL PUBLIC HISTORY CLASSES REQUIRE SPECIAL APPROVAL. This is to ensure that we have enough seats for public history students.
- Historiography and General Research Seminar also require special approval.
- The Special Approval form is on the history website under History Resources. Click the link "Graduate course wait list/Special Approval Form." (See attached). After filling out the form, you will receive an email letting you know when you can register for class.

## **Internship and Project Classes**

- You must have completed HIST 5371 and at least 6 hours of public history classes before you are eligible for an internship or project class.
- Dr. Denton is the Public History Program Internship Coordinator.
- At least one semester PRIOR to seeking an internship, review the Public History Internship Checklist found on the web site: <a href="http://publichistory.history.txstate.edu/degrees-programs/graduate/internship.html">http://publichistory.history.txstate.edu/degrees-programs/graduate/internship.html</a>
- PRIOR to contacting any potential internship sites, complete the Internship Request Form and submit it with an attached CV/Resume to Dr. Denton.
- If you DO NOT have a CV/Resume, Dr. Denton can provide you with a template.
- Meet with Dr. Denton to identify potential sites, deadlines and application requirements.
- Once your internship site has been confirmed, complete and submit for signatures the Internship Approval Form. This completed form allows you to register for the internship course.

Registration for a public history project class requires consent of the instructor.