

New User Instructions

Procurement and Strategic Sourcing (P&SS) is excited to announce that Amazon Business is now approved to purchase non-contracted items on the TSUS Marketplace. The Amazon punch-out tile makes the purchasing process more efficient and allows you to take advantage of Amazon's wide product selection and competitive prices. Going forward, all purchases typically placed on Amazon should be made through TSUS Marketplace, and not through any personal Amazon account.

Shopping on Amazon Business is as user friendly as Amazon.com. Additional benefits include:

- Free 2-Day shipping on Prime-eligible items ([learn more](#))
- Automatic tax exempt purchasing on items sold by Amazon.com LLC and participating 3rd party sellers
- Access to millions of additional products, available only to Business customers
- Business-specific pricing, including quantity discounts on eligible items
- Access to a specialized Amazon Business Customer Service team

ACTION REQUIRED

Effective immediately, Amazon Business is accessible via TSUS Marketplace. You can access the account by selecting the Amazon Business logo within TSUS Marketplace. We encourage you log in and ensure access today.

Please review the FAQ for your reference. For questions regarding registration, contact Amazon Business Customer Support at amazonbusinessscs@amazon.com or 1-888-281-3847. For all other questions related to Amazon Business, please contact Amazon Business Customer Service [here](#) or P&SS.

Your use of the Amazon Business account is subject to the Amazon Business acceptable use policy located [here](#).