**Sponsored**

**Programs**

**IT Internal Review**

**Contract Value Minimum: $500K and Above Minimum Estimated Completion Time: 11 weeks**

*If Applicable*

**Presidential**

**Chancellor**

**Or**

**Board Approval**

**Contract Request Submitted**

**Purchasing Review/ Contract Created**

**Purchasing Final Review**

**Director/ Dean/Chair Approval #2**

**Director/ Dean/Chair Approval #1**

**Legal Review (Via Email)**

**Vendor Signature**

**AVPFS Approval**

*If IT/ Software Procurement*

**AVP IT Business Operations**

**(before P&SS approval)**

**VPIT Approval**

**(after P&SS approval)**

**Risk Management**

**(EHSREM)**

\*EHSREM Charter being created to include this workflow

Signatures

Approvals

Internal Review

Draft/Review