

Texas State SACS Compliance Certification Team Meeting
March 10, 2009 11:00 a.m.-1:00 p.m.
Faculty Senate Room, JCK 880

Members present: Dr. Cathy Fleuriet, Dr. Gene Bourgeois, Dr. Ron Brown, Ms. Lisa Garza, Dr. Robert Gratz, Dr. Michael Heintze, Mr. Joe Meyer, Dr. Milt Nielsen, Ms. Nancy Nusbaum, Dr. Rosanne Proite, Ms. T. Cay Rowe, Dr. Nico Schuler, Dr. Debbie Thorne, Mr. Don Volz, Dr. Michael Willoughby, and Dr. Beth Wuest.

Members absent: Dr. Bill Covington and Dr. Edna Rehbein

Guests in attendance: Ms. Carolyn Pate (for Dr. Bill Covington), Mr. James Buratti (Instructional Technologies Support), Mr. Jeff Snider (Instructional Technologies Support), Dr. Angela Spaulding (Millennium Leadership Initiative), and Rebecca Ormsby

I. Welcome and Agenda Overview

Dr. Cathy Fleuriet introduced guests and reviewed the agenda.

II. Quality Enhancement Plan (QEP) Report

Dr. Beth Wuest briefly discussed the two teams and the progress each has made.

III. SACS Narrative Progress

Dr. Fleuriet discussed editorial changes to the SACS narratives. She then handed out narrative 3.4.3 as an example of edits that will be returned to authors starting today. Dr. Fleuriet reviewed the necessary information that authors must supply when creating documentation links. She also requested that links be specific. If files are used for support documentation, that will need to be provided by the authors. Dr. Fleuriet asked Mr. Jeff Snider and Mr. James Buratti to review any specifics regarding the web site portion.

IV. Documentation for Narratives

The team discussed what constitutes appropriate documentation. The team suggested needing guidance from Dr. Fleuriet for what needs to be included or at least question what was included. Authors were not sure what they may need in their narratives. Team members provided suggestions and the team decided to use their own sense of what it needed.

V. Timeline for Narrative Changes

Dr. Fleuriet noted that beginning March 10, 2009 team members should review links and work on providing specific links. Mr. Joe Meyer asked about support tables and asked for a deadline for updating narratives. Dr. Fleuriet recommended a deadline of the end of May although there may be rare exceptions. Dr. Fleuriet then explained that content changes will begin April 13 and end April 30.

VI. Discussion of Dr. Steven Sheeley's (SACS Liaison) Visit

Dr. Fleuriet said Dr. Steven Sheeley's campus visit will be on April 6, 2009. Dr. Fleuriet asked all team members to email any questions they have for Dr. Sheeley to her and she

would address them with him. Dr. Fleuriet explained that Dr. Sheeley works with Texas State and the review committee.

VII. Review of Tasks and Adjournment

Meeting adjourned.