

TEXAS STATE

STAFF COUNCIL

AGENDA

September 12, 2019

10:00 a.m.—12:00 p.m.

Reed Parr Room – JC Kellam Building

The mission of the Texas State University Staff Council shall be to promote and enhance the status of university staff, ensure the effective contribution of staff expertise toward university goals, and act as the liaison between the university president and staff. The Council shall represent the collective body of the staff and shall report directly to the university president.

Note: Minutes for previous Staff Council meetings are available at staffcouncil.txstate.edu/meetings/minutes.

ACTION
(10:00)

Call to Order
Noel Fuller, Chair

Speaker
(10:02)

Item 1: Dr. Denise M. Trauth, President, Texas State University
President Trauth addressed Staff Council during its September meeting and shared the latest enrollment and financial information. Increasing salaries continues to be a top priority but must be balanced with state appropriations and enrollment.

Dr. Trauth spoke on building an inclusive culture, one that unites us in our diversity through inclusion initiatives such as the new [Capacity Building Action Plan](#) and the new [Inclusion and Diversity website](#).

Mr. Algoe spoke about the International Association of Campus Law Enforcement Administrators (IACLEA) peer review and the Technical Assistance Conference with the DOE's Clery Act Compliance Division to improve University protocols and directives.

Ceremony
(10:45)

Item 2: Recognition of 2019-2020 Staff Council Scholarship and 2019 Staff Council Award Recipients

- Noel Fuller, Chair
- Undergraduate Scholarship – **Missy Ellis**, Director, ITAC
 - Graduate Scholarship – **Peg Richmond**, Sr. Certified Business Advisor, Small Business Development Center
 - Angelika Lester Wahl Staff Diversity Award – **Margaret Garry**, Grant Senior Coordinator, DHSI STEM IMPACT Program
 - Deborah & James Mathews Excellence in Collaboration Award – **Tamara Corbier**, Student Development Specialist II, Retention Management & Planning
 - Earl L. Moseley, Jr. Staff Community Service Award – **Sheila Torres-Blank**, Librarian, University Library

- f. Rodrigo Rodriguez Outstanding Custodian Award – **Delfia Chavarria**, Custodian, Custodial Operations
- g. Dr. Lawrence Estaville Employee Excellence Award – **Allison Glass-Smith**, Coordinator – Department Recruiting, Geography Department

ACTION
(10:55) **Call to Order**
Noel Fuller, Chair

Speaker
(11:00) **Item 3. Lisa Lloyd, Vice President for University Administration**
Dr. Lisa Lloyd outlined her role as Council liaison to the President. Dr. Lloyd expressed her support of and appreciation for all staff and indicated her desire for any staff member to contact her with questions or concerns.

ACTION
(11:03) **Item 2: Treasurer’s Report (handout)**
Natalie Davis, Treasurer
The treasurer reported on the expenses for the scholarships, and informed Council about possible upcoming charges related to plaques and awards, and the Staff Council Orientation. The annual funding has cleared into the account.

ACTION
(11:15) **Item 5: Approve August Meeting Minutes**
Noel Fuller, Chair
Motion to Approve– Andrea Hilkovitz, Second – Natalie Davis. Motion passed.

ACTION
(11:15) **Item 6: Officer Elections (handout)**
Noel Fuller, Chair

- a. Chair - *Noel Fuller*
- b. Secretary – *Brandi Martinez*
- c. Parliamentarian – *Amanda Garza*
- d. Member-at-Large - Logistics – *Illona Weber*

ACTION
(11:25) **Item 7: External Committee Assignments**
Noel Fuller, Chair
Committees were explained and members were asked to volunteer for committees that interested them. The new assignments will be communicated to the external committees by the chair.

UPDATE
(11:35) **Item 8: River and the Wall Fundraising Event (Oct. 22)**
Steve Blank, Member-at-Large, Events
All volunteers that will be working the event will need to take the PCI Compliance training online.

There is a poll online to allow volunteers to sign up.

UPDATE
(11:40) **Item 9: Internal Committee Assignments**
Noel Fuller, Chair
Committees were explained and members were informed on which committees they would be serving.

UPDATE
(11:40) **Item 10: Title Consolidation Project**
Natalie Davis, Treasurer

Staff Council was informed that the title consolidations have been disseminated to the department heads. There is some concern over parity and pay scales. There are remaining questions about how this will affect the university's ability to easily hire staff.

DISCUSSION
(11:55)

Item 11: Announcements

Noel Fuller, Chair

- a. Staff Concern Re: Office Supplies Share – Referred to Compensation and Benefits
- b. Wellness Fair (Oct. 10) and Staff Resource Fair (Oct. 31)
- c. Guest Speaker (October) – Steven Herrera, Transportation Services
- d. Staff Concern re: Educational Release Policy – Referred to Compensation and Benefits
- e. Staff Concern re: Construction/Parking Accessibility (Matthews Street) – Referred to Compensation and Benefits
- f. Flexible Work Arrangement Proposal - Updates

DISCUSSION
(11:45)

Item 12: Review Pending Items

Noel Fuller, Chair

- a. Call of Elections Committee to review General Elections Procedures/Logistics - Elections
- b. Cross Training Procedures/Professional Development Inquiry- Comp & Benefits
- c. Create proposal with TSAC committee suggesting creative solutions for additional visitor parking- Compensation and Benefits
- d. Contract Employee eligibility for Awards - Scholarship & Awards
- e. Staff Concern Re: Mental Health Benefits Coverage – Compensation and Benefits
- f. Follow up with VPUA on Staff Emergency Fund - Compensation and Benefits
- g. Staff Concern re: Leadership Training – Compensation and Benefits

ACTION
(12:00)

Adjournment

Noel Fuller, Chair

Motion to Adjourn – Natalie Davie, Seconded – Illona Weber. Motion Passed.

Texas State staff are welcome to attend any Staff Council meeting. The list of meeting dates and locations can be found at <https://www.staffcouncil.txstate.edu/meetings/minutes.html>.

If there is a specific issue or concern you would like Council to address, please complete the form at www.staffcouncil.txstate.edu/Staff-Concerns. When submitting the form, you can remain anonymous if that is your preference.

All statements made during meetings of the Staff Council shall be privileged communication and remain confidential. Members and guests shall not be subject to retaliation or disciplinary action as a result of expressing their views at Council meetings.