

TEXAS STATE

STAFF COUNCIL

AGENDA
March 10, 2020
10:00 a.m.—12:00 p.m.
UAC 474

Staff Council Meetings are available via Zoom: <https://txstate.zoom.us/j/569017978>

The mission of the Texas State University Staff Council shall be to promote and enhance the status of university staff, ensure the effective contribution of staff expertise toward university goals, and act as the liaison between the university president and staff. The Council shall represent the collective body of the staff and shall report directly to the university president.

Note: Minutes for previous Staff Council meetings are available at staffcouncil.txstate.edu/meetings/minutes.

ACTION
(10:00)

Call to Order
Noel Fuller, Chair

ACTION
(10:01)

Roll Call
Noel Fuller, Chair
Members in attendance: Katie Alonzo, Harlan Ballard, Steve Blank, Zachary Collins, Stephanie Daniels, Natalie Davis, Noel Fuller, Robert Garcia, Andrea Hilkovitz, Michelle Hudnall, Amy Jiang, Brandi Martinez, Mayra Mejia, Raidah Murshed, Anthony Padilla, Staci Wade, Illona Weber, Rachael Weldon-Caron, Walt Yantis, Martin Zavala
Members Not in Attendance: Krista Flores

SPEAKER

Item 1: Speaker – Margaret Yackel, Census Discussion

(10:05) Margaret sits on the City of San Marcos Complete Count Committee for the 2020 Census. Texas State is working to educate and encourage our faculty/staff/students to complete the census survey. It is estimated that at the last census approximately, only 60-70% of the people living in San Marcos were counted. For everyone that is not counted, it costs the city approximately \$1600/year. Students should be counted in the city they are living in on April 1st. If they live in dorms or apartments in the city of San Marcos, then they are counted in the census as living in San Marcos. It is important to note that the US Census is bound to protect your privacy and your responses – information is confidential. The census asks questions such as: How many people live in your dwelling; what type of dwelling, telephone, sex (what’s on driver’s license), race, etc. Takes about 10 minutes to complete. On March 12, the first invitation will come in the mail to everyone with a pin number to go online to complete the questionnaire. Pin number is only used once. Roommates can go in after March 12 and put in their full address and still apply online. Respond by Apr. 27. More information can be found at <http://Bit.ly/3980FHS> or www.2020Census.gov.

If you would like to assist Margaret by joining the TXST committee or to help spread the word, email her at my01@txstate.edu.

UPDATE
(10:18)

Item 2: Treasurer’s Report (handout)

Natalie Davis, Treasurer

Only changes were revenue augmenting to scholarship fund. Roughly about \$14,000 combined between accounts.

UPDATE
(10:22)

Item 3: Staff Concern Re: Recycling Options (handout)

Illona Weber, Member-at-Large for Logistics

Additional discussion: Logistics provided to Round Rock campus are not the same as what’s on San Marcos campus. Amy Jiang (Staff Council representative) joined the leadership committee on the Round Rock campus. She will reach out to Joel.

UPDATE
(10:31)

Item 4: Chapter 380 (handout)

Noel Fuller, Chair

Additional Comments: When the proposal initially came to TXST upper administration they wanted to include staff but the City of San Marcos indicated the funding was going to be too limited for the program.

UPDATE
(10:40)

Item 5: Lunch Break UPPS 04.04.01 (handout)

Noel Fuller, Chair

Additional Comments: “Higher ups” need to be aware that this is an issue and that if your staff are on lunch, don’t ask them for things. It’s also about your boundaries; you have to advocate for yourself. Additional recommendation that policies like these need to be included in training for supervisors on campus. Staff Council encourages you to share this with HR as they are piloting the “Managing at Texas State” program currently. If you are one of the pilot participants, please consider sharing this feedback.

UPDATE
(10:52)

Item 6: Picnic Tables at JCK (handout)

Illona Weber, Member-at-Large for Logistics

UPDATE
(10:55)

Item 7: Staff Appreciation Football Game (handout)

Illona Weber, Member-at-Large for Logistics

Additional comments: This response seems pretty fair and explanatory. In addition, the Thursday night game was one of the highest turnouts Athletics has had in the past three seasons. The Staff also wants to note that they appreciate the opportunity that departments give us to attend their events.

DISCUSSION
(10:59)

Item 8: Fundraising: Parking Permit Raffle

Bailey Verschoyle, Fundraising Chair

Each Staff Council member has 25 tickets. They are printed in black and white to save money. Packets were handed out in the meeting. If you were not in attendance, please email Bailey to discuss the best way to get you your tickets. Make sure that you complete the ticket sales log attached to your packet. Submit money to Bailey (Education building) or Natalie Davis (Undergraduate Admissions) within 24 hours of receiving payment and they will handle the deposits. The plan is to add the permit raffle to meeting highlights and to send an email to staff as well. The raffle runs until May 11 (Staff Council meeting). Historically Staff Council has purchased one permit for every \$1000 raised. Discussion: Should current sitting members of staff council be allowed to purchase raffle tickets. Previous data indicates that staff council members purchased at a small percentage. Natalie Davis made a motion to approve staff council permission to purchase raffle tickets, Amanda Garza second, motion passed, no opposition.

UPDATE
(11:11)

Item 9: Bobcat Build

Katie Alonzo, Jobsite Leader

Staff Council team is registered. We had six people sign up but people can still participate and sign up via TEAMS. Katie will attend a meeting on Mar. 24 for jobsite leader information.

UPDATE
(11:15)

Item 10: Scholarships

Noel Fuller, Chair

Discussion: Staff Council received a few questions regarding the eligibility of applying for the scholarships (one-year eligibility; full-time employees attending another university, etc. These items will be sent to the subcommittee to review for next year. Overall, we had a decrease in applications. There are no undergraduate applications at this time and only about 6-7 graduate student applications. Today is the deadline for submission. Natalie Davis made a motion to extend the deadline to March 31. Noel made a motion to amend the deadline to March 24. Steve Blank second. Motion approved, no opposition.

DISCUSSION
(11:24)

Item 11: Fitness Program Facility Options

Noel Fuller, Chair

BCBS offers a program that allows a monthly fee and it will provides you access to any gym that's in their network. Currently there is only one gym in San Marcos area that is part of the network (THRC). Noel reached out to the Wellness Coordinator and there is a process for gyms to be included in this program. The company has to reach out to BCBS and request to be considered for the program.

DISCUSSION
(11:26)

Item 12: COVID-19 Discussion (handout)

Noel Fuller, Chair

Noel would like to take what questions we have from this meeting to Lisa Lloyd for responses.

- 1) Staff appreciates the emails that are being sent regularly.
- 2) Should the university shut down or we have to quarantine, will telecommuting from home be allowed if you have child care (who are also forced to stay at home) as the policy currently states that you can't telecommute while you are watching a child.
- 3) Will the sick leave pool be allowed to assist with covering quarantine periods if staff does not have enough sick, vacation, comp to cover the full 14 days?
- 4) The custodial services (both internal and external) uses eco friendly products. How effective are they against virus', bacteria, etc.
- 5) How can staff donating to sick pool
- 6) How is TXST spreading the word about update other than the main website.

If you have any other questions, comments, or concerns, send to Noel.

DISCUSSION
(11:40)

Item 13: Announcements

Noel Fuller, Chair

- a) Family Campaign Plan – Staff Council does have a campaign.
- b) Staff Shout-Out: Barbara Burns, PPC, Facilities
- c) Healthful Ordering: Research funding through College of Applied Arts. Program to improve the healthfulness of catered event on campus. It's a video-based training on ordering healthful foods for meeting and events.

DISCUSSION
(11:50)

Item 14: Review Pending Items

Amanda Garza, Parliamentarian

- a) Social Media for Staff Council – Marketing
- b) Staff Concern: 10% Salary Increase approvals by President
- c) Staff Concern: Institutional Compensation Comparisons for Staff
- d) Staff Concern: Family Campaign Division Percentages
- e) Staff Concern: J.E.D.I. Diversity and Inclusion Email Accessibility

ACTION
(11:55)

Adjournment

Noel Fuller, Chair

Natalie Davis motioned to adjourn the meeting, Amanda Garza second, motion passed, no opposition

Texas State staff are welcome to attend any Staff Council meeting. The list of meeting dates and locations can be found at <https://www.staffcouncil.txstate.edu/meetings/minutes.html>.

If there is a specific issue or concern you would like Council to address, please complete the form at www.staffcouncil.txstate.edu/Staff-Concerns. When submitting the form, you can remain anonymous if that is your preference.

All statements made during meetings of the Staff Council shall be privileged communication and remain confidential. Members and guests shall not be subject to retaliation or disciplinary action as a result of expressing their views at Council meetings.