

TEXAS  STATE[®]
STAFF COUNCIL

AGENDA

December 8, 2020
10:00 a.m.—12:00 p.m.
ZOOM Meeting

Staff Council Meetings are available via

Zoom: <https://txstate.zoom.us/j/569017978>; Passcode: Council

The mission of the Texas State University Staff Council shall be to promote and enhance the status of university staff, ensure the effective contribution of staff expertise toward university goals, and act as the liaison between the university president and staff.

The Council shall represent the collective body of the staff and shall report directly to the university president.

Note: Minutes for previous Staff Council meetings are available at staffcouncil.txstate.edu/meetings/minutes.

ACTION
(10:00)

Call to Order
Noel Fuller, Chair

SPEAKER
(10:01)

Item 1: Roseanne Mandziuk, Bobcat Balance (see attached)

UPDATE
(10:23)

Item 2: Treasurer's Report (handout)
Natalie Davis, Treasurer
Not much has changed from previous month. Carryforward came through to FY21

ACTION

Item 3: Staff Council Award for Custodial Service/Award Expansion (handout)

(10:25)

Scholarships & Awards Committee

Discussion: Expansion to include all service employees will increase the pool by over 200 people; would like to recognize the contract workers of the year in our May meeting. Will need to update the title of the award. This will be a great opportunity to recognize some of our staff members.

Motion: Natalie Davis moves to approve the expansion of the Custodial Service award to include all service employees in that EEO category. approve; Ilona Weber second; motion passed; no opposition

UPDATE

(10:28)

Item 4: In-Person Commencement – Fall 2020 (handout)

Noel Fuller, Chair

Staff Council sent a list of follow-up items to Dr. Sriraman and Dr. Lloyd. See handout for list of items and responses.

DISCUSSION

(10:40)

Item 5: Vaccination Planning Workgroup (handout)

Noel Fuller, Chair

Discussion on comments to take to the workgroup: Has there been any discussion on requiring vaccine for students similar to the requirement for the meningitis vaccine. This was addressed in Dr. Trauth's Town Hall to say that unless it becomes a state requirement, we will not require the vaccine for our students

SPEAKER

(10:45)

Item 6: Joshua Arguelles, WellCats (see attached)

DISCUSSION

(11:11)

Item 7: Staff Council Social Media Procedures

Noel Fuller, Chair

Discussion: We need to make sure our social media channel doesn't become a promotional channel for other departments; bi-weekly meetings to discuss things specific to staff; Staff Council Marketing Committee is discussing type of content to post. Consider only one platform at a time to see logistically how they operate and realistically what we can oversee. The problem with that though is that each platform has different audiences. Discussed having a survey that can go out to staff to see what the preferences would be in getting their information.

DISCUSSION

(11:30)

Item 8: Remote Work Agreements (handout)

Noel Fuller, Chair

Discussion: See handout. Drastic difference between offices and how they are implementing remote work. General education for supervisors on how to supervise remote employees is requested.

UPDATE

Item 9: Staff Concern Updates (handout)

- (11:45) Noel Fuller, Chair
- a) Refreshment Dietary Restrictions
 - b) Dashboard Clarification
 - c) Accessibility (Multiple)
 - d) Lunch Break

DISCUSSION **Item 10: Announcements**

- (11:50) Noel Fuller, Chair
- a) Staff Shout Out: Paige Spann, Schedule of Classes Coordinator, University Registrar
 - b) Staff Shout Out: Teresa Duggins, Human Resources Analyst, Human Resources
 - c) Staff Shout Out: Katie Bonner, Manager HR Master Data Center, Human Resources
 - d) Staff Shout Out: Brenna Russell, Contract Specialist, Procurement and Strategic Sourcing

DISCUSSION **Item 11: Review Pending Items**

- (11:55) Stephanie Daniels, Parliamentarian
- a) Staff Concern: Rodent/Pest Issue
 - b) Staff Concern: Maternity/Paternity Leave
 - c) Staff Concern: Faculty/Staff Retirement Announcements

ACTION **Adjournment**

(12:00) Noel Fuller, Chair
Ilona Weber motioned to adjourn the meeting, Ana Webb second, motion passed, no opposition.

Texas State staff are welcome to attend any Staff Council meeting. The list of meeting dates and locations can be found at <https://www.staffcouncil.txstate.edu/meetings/minutes.html>.

If there is a specific issue or concern you would like Council to address, please complete the form at www.staffcouncil.txstate.edu/Staff-Concerns. When submitting the form, you can remain anonymous if that is your preference.

All statements made during meetings of the Staff Council shall be privileged communication and remain confidential. Members and guests shall not be subject to retaliation or disciplinary action as a result of expressing their views at Council meetings.

Staff Council meetings are recorded. Guest speakers and associated Q&As may be posted to the Staff Council website. All other recorded portions of the meeting are used to ensure accuracy of transcript data for meeting minutes purposes.