

TEXAS  STATE[®]
STAFF COUNCIL

AGENDA

October 11, 2022

10:00 a.m.—12:00 p.m.

ZOOM Meeting

The mission of the Texas State University Staff Council shall be to promote and enhance the status of university staff, ensure the effective contribution of staff expertise toward university goals, and act as the liaison between the university president and staff.

The Council shall represent the collective body of the staff and shall report directly to the university president.

Note: Minutes for previous Staff Council meetings are published online on the [Staff Council Website](#) once they have been reviewed and approved by Staff Council.

ACTION (10:00)	Call to Order Brandi Martinez, Chair
SPEAKERS (10:05)	Dr. Kelly Damphousse, President See Guest Speaker - Dr. Damphousse Handout
UPDATE (10:35)	Item 1: Treasurer’s Report Natalie Davis, Treasurer See Treasurer’s Report handout

DISCUSSION Item 2: Future Meeting Dates
(10:45) Anita Ford, Secretary

Council discussed the dates for January and March meetings. The timing of winter break and the January meeting does not allow much time for the executive team to build an agenda prior to the meeting. Council discussed the options of cancelling the January meeting or changing the meeting date. The first option discussed was to move the meeting back one week. However, that conflicts with the first day of classes, and several Council members indicated that would not be a feasible date for them. It was decided to move the January meeting to Friday, January 13, 2023 (10am).

Natalie Davis motioned to hold the January 2023 meeting Friday, January 13, 2023. Veronica Fernandez seconded. Council voted to approve this change.

The standard March meeting date falls during Spring Break. Council discussed and approved moving the meeting back one week to March 21, 2023 (10am).

Natalie Davis motioned to move the March 2023 meeting to March 21, 2023. Veronica Fernandez seconded. Council voted to approve this change.

Brandi Martinez directed the secretary and Marketing committee to make the necessary updates on the meeting invitations and website.

UPDATE Item 3: External Committee Reports
(11:00) Brandi Martinez, Chair

a. Transportation Services Advisory Council (Anita Ford)

TSAC met in September and discussed a few issues relevant to staff.

They have planned repainting of surface lots over winter break in Bobcat Stadium East and West, Mill Street, and the Coliseum. The JCK parking lot was initially included, but will be deferred due to the planned building construction.

The permanent fix to the ramp in the Pleasant Street parking garage was slated to occur over winter break. However, it was subsequently announced (after the staff council meeting) that the work has been pushed to Summer 2023 and will include repairs to the concrete which had been reported through a staff concern.

TSAC also discussed the ongoing issues with bats and birds in the Alkek Parking garage. They explained the constraints due to federal wildlife protections and lines and equipment housed in the area above the parking garage. They will be cleaning the surface and will check into having the bat abatement situation reassessed.

b. Voter Registration and Civic Engagement (Natalie Davis)

There was an on-campus voter registration drive on October 11th. Nothing else to report at this time.

UPDATE

Item 4: Staff Concerns

Brandi Martinez, Chair

- a. UPD not listed on website
- b. University email messaging system
- c. Bobcat Bobbies

See Staff Concerns and Pending Items Handout

UPDATE

Item 5: Pending Items

Brandi Martinez, Chair

- a. Salary and merit concerns
- b. Convocation – faculty and staff awards
- c. Uniform/shirts not provided by departments
- d. Bobcat Trace
- e. University longevity pay
- f. Staff academic course release policy
- g. Performance leave and performance award equity among divisions
- h. Pleasant Street parking garage

See Staff Concerns and Pending Items Handout

UPDATE Item 6: Announcements
 Anita Ford, Secretary

[Staff shout-outs](#) received this month:

- Beth Koen, Administrative Assistant III, Associate Provost Office
- Candice Satchell, Faculty Analyst, Associate Provost Office
- Joanne Palmer, Assistant Director of Contracts, Technology Transfer and Contracts
- Teresa Carey, IP Contract Specialist, Technology Transfer and Contracts
- Dr. Reddy Venumbaka, Director, Technology Transfer and Contracts
- Stephen Robertson, Simulation Laboratories Info. Specialist, St. David's School of Nursing
- Ashlie Adams, Administrative Assistant II, Round Rock Campus
- Isabel Valdez, Accountant I, Travel Office

ACTION Adjournment
 Brandi Martinez, Chair

Natalie Davis motioned to adjourn. Veronica Fernandez seconded. Council voted to adjourn. Meeting adjourned.

Texas State staff are welcome to attend any Staff Council meeting. The list of meeting dates and locations can be found on the [Staff Council Website](#).

If there is a specific issue or concern you would like Council to address, please complete the [Staff Concerns Form](#). When submitting the form, you can remain anonymous if that is your preference.

All statements made during meetings of the Staff Council shall be privileged communication and remain confidential. Members and guests shall not be subject to retaliation or disciplinary action as a result of expressing their views at Council meetings.

Staff Council meetings are recorded. Guest speakers and associated Q&As may be posted to the Staff Council website. All other recorded portions of the meeting are used to ensure accuracy of transcript data for meeting minutes purposes.