

Withdrawal Refunds

*Withdrawal – dropping ALL of your classes. You MUST do this through the Registrar’s Office. Withdrawing students on Financial Aid must contact the Financial Aid Office.

Spring Semester - Withdrawals (1st Class Day – January 22)

	Owed	Refunded
Class Days (1-5) Jan 22 – Jan 28	20%	80%
Class Days (6-10) Jan 29 - Feb 4	30%	70%
Class Days (11-15) Feb 5 – Feb 11	50%	50%
Class Days (16-20) Feb 12 – Feb 18	75%	25%
After 20th class day Feb 18	100%	0%

	Owed	Refunded
First Half Withdrawals		
Class Days (1-3) Jan 22 – Jan 24	20%	80%
Class Days (4-6) Jan 25 – Jan 29	50%	50%
After 6th class day Jan 29	100%	0%

	Owed	Refunded
Second Half Withdrawals		
Class Days (1-3) Mar 12 – Mar 14	20%	80%
Class Days (4-6) Mar 15 – Mar 26	50%	50%
After 6th class day Mar 26	100%	0%

The refund percentages are applicable to all tuition and fees except non-refundable fees including late fees and orientation fees. Refunds of parking fees must be requested at the Parking Services Office.

An immediate refund **WILL NOT** be made at the time a student withdraws. Any refund will be applied to remaining unpaid obligations. If a student has paid in full, a refund will be processed within 30 days. Reducing semester credit hours to zero is considered a withdrawal, and withdrawal refund policies apply. For other refund information, please visit our website <http://www.sbs.txstate.edu/> or call the Student Business Services Office at (512) 245-2544.