

Withdrawal Refunds

Reducing semester credit hours to zero is considered a withdrawal and withdrawal refund policies apply. You **MUST** do this through the [Registrar's Office](#). Students receiving financial aid must contact the [Financial Aid Office](#).

Spring Semester - Withdrawals (1st Class Day – January 18)

	Owed	Refunded
Class Days (1-5) Jan 18 – Jan 24	20%	80%
Class Days (6-10) Jan 25 - Jan 31	30%	70%
Class Days (11-15) Feb 1 – Feb 7	50%	50%
Class Days (16-20) Feb 8 – Feb 14	75%	25%
After 20th class day Feb 15	100%	0%

First Half Withdrawals

	Owed	Refunded
Class Days (1-3) Jan 18 – Jan 20	20%	80%
Class Days (4-6) Jan 21 – Jan 25	50%	50%
After 6th class day Jan 26	100%	0%

Second Half Withdrawals

	Owed	Refunded
Class Days (1-3) Mar 8 – Mar 10	20%	80%
Class Days (4-6) Mar 11 – Mar 22	50%	50%
After 6th class day Mar 23	100%	0%

The refund percentages are applicable to all tuition and fees except non-refundable fees including late fees and orientation fees. Refunds of parking fees must be requested at the [Parking Services Office](#). Housing and meal plan refunds are prorated through the [Department of Housing & Residential Life](#) and [ID Services](#) respectively.

An immediate refund **WILL NOT** be made at the time a student withdraws. Any refund will be applied to remaining unpaid obligations. If a student has paid in full, a refund will be processed within 30 days. For other refund information, please visit our website <http://www.sbs.txstate.edu/> or call the Student Business Services Office at (512) 245-2544.