**Meeting Minutes**

**Call to order**

**An executive** Student Leadership Board **meeting was held at** LBJSC 4-1.9 **on** November 30th, 2017 **at** 5:10 p.m**.**

**Members in Attendance**

**Attendees included** Monica Mendez, Alex Wheeler, Ulises Luna, Tess Raven, Eddie Becerra, Baley Helton, Robyn Granger, Kennedi Sipho, Cyrah Williamson, Rebeccah Joseph **&** Stephanie Perez.

**Reports**

**Programming Student Director, Amanda Philips**

* Will begin working on a shopping list and menu for the Spring Retreat

**Programming Committee Report**

* Start Planning the Spring Retreat: January 26th, 27th, or 28th at University Camp (New Business)
* Will begin planning activities, icebreakers, team builders, and guest speakers

**Marketing Committing Report**

* Begin to work on the Last General Meeting poster on inclusivity

**Special Orders (something that needs immediate action)**

**12 Days of Giving**

* Remember to donate for 12 Days of Giving!!!
* You can donate anything; non-perishable foods, clothes, feminine hygiene products (are very important), bedding, toiletries, bottled water, etc.

**Unfinished business**

**New business**

**Deciding the date to drop off the items from 12 days of giving:**

* Friday, December the 8th, 2017 at 12:30pm
  + Will meet at the cubicles and we will be traveling to San Antonio to drop off the items

**Which days do we want for the Spring Retreat?**

* Motion—to vote for all 3 dates (January 26th, 27th or 28th)
  + Motion has been passed that the Spring Retreat will be January 26th and 27th at University Camp

**Profit Share for next semester OR have a Bake Sale instead?**

* Motion—to have a bake sale instead of a profit share next semester
  + The motion passes that we will have a bake sale instead of a profit share during the spring semester

**Announcements**

* 12 Days of Giving Award Ceremony is December 7th from 4:30pm-5pm in LBJSC 4-1.9
* Medal of Hope Ceremony is December 7th from 5-5:15pm in LBJSC 4-1.9
* The LAST General meeting will be December 7th from 5-6pm in LBJSC 4-1.9

**Adjournment**

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| **Cyrah Williamson November 30, 2017** |
| **Operations Coordinator Date** |