**TEXAS STATE UNIVERSITY**

**EXECUTIVE STUDENT LEADERSHIP BOARD MEETING MINUTES**

Meeting Date: August 30th, 2018 | Time: 5:00PM | Venue: LBJSC 3-4.1

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An Executive Student Leadership Board meeting was called to order at **5:00PM**, on **August 30th, 2018**, at **LBJSC 3-4.1**.

**Attendees**: Laramie McWilliams, Ramces Luna, Taylor Willis, Amanda Handsbur, Stephanie Perez, Breanna Higgins, Eddie Becerra, Ulises Luna, Katherine Acuna, Immanuel Tan, Danielle Rlos, Arlette Lucas and Hailey Hoskens.

**AGENDA ITEMS**

**I. Welcome/ Execs and Advisor Introductions/ High Lows *[Time spent: 5:00 – 5:07]***

* Attendees introduced themselves with their respective name, E-Board position, major and their highs and lows for the week.

**II. What is SLB? (Goals and Mission), followed by Retreat, Dues, Officer Goals and Expectation *[Time spent: 5:07 – 5:14]***

* Executive Director shared one of the goals for this semester is to avoid lengthy presentations during the general meetings and to focus on more activities to engage with the audience.
* This semester’s highlights include team buildings, socials, fundraisings and homecoming events.
* A retreat will be held for all members, either at a campsite or a one-day event on campus. Date and venue to be confirmed.
* All E-Board members were reminded to pay their dues. $40 for new members and $20 for returning members.
* All E-Board members were reminded that more than 2 unexcused absences will result in a review of your position, as per the Constitution.

**III. Workshop and Fundraising Discussions (Sign Up/ Topics) [Time spent: 5:15 – 5:43]**

* Various fundraising ideas were shared, which include breakfast set (pancake, chocolate and juices); muffins; fruit/corn cups; mac and cheese (add toppings). It was suggested to organize the fundraising activities during mid-term.
* A series of fundraising will be held from October 8th to 12th to fundraise for Breast Cancer Awareness. The funds collected will be donated to Central Texas Medical Center.
* E-Board members were requested to provide available time slots to volunteer for the fundraising.
* E-Board members were encouraged to volunteer in SLB activities to earn points.
* E-Board members will be responsible for the leadership presentation at each General Meeting. The presentation can be led by either one or two presenters.
* E-Board members were requested to submit the title of their presentation once confirmed.

**IV. Office Hours (Sign up for your office hour) *[Time spent: 5:43 – 5:54]***

* E-Board members are required to sign up for one hour each week to work at SLB’s cubicle.

**V. Wrap Up *[Time spent: 5:55 – 5:56]***

* The first General Meeting of the semester will be held on September 6th, 2018, 5:00PM, at LBJSC 4.1-6. The purpose of this General Meeting is to introduce SLB.

**Meeting adjourned at 5:56PM by Stephanie Perez (Executive Director).**

**Meeting minutes submitted by Immanuel Tan (Operations Coordinator).**

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