HOW TO ENTER TEXAS STREAM TEAM DATA USING THE ELECTRONIC MONITORING FORM

Access the Form

1. Open the form via the direct link, through the Texas Stream Team website, or scan the QR code to the right with your mobile device.
2. You do **not** need an Esri account to access the form and enter data through this method.
3. The form will open in the default browser directly and save answers locally in the browser as questions are answered.

Complete the Form

Now that you have the form pulled up you can begin to fill it out.

1. Some fields are required to have data entered before the form can be submitted. These fields are marked with a red asterisk *.
2. Certain fields will be required and appear based on the answers to prior fields. It is recommended to fill out the form in the order presented to ensure all relevant questions are visible.
3. If you attempt to submit the form without entering all the required data, a message will appear at the top of the screen. You can click this bar to navigate to each field that requires data. Additionally, each field that needs attention will be highlighted in red.

> Survey contains errors: 14. Press here to navigate to each error.

4. Currently, only one image file can be uploaded with the form. Attach the image by navigating to the image file on your desktop or mobile device.
5. The signature field input can be deleted and re-entered by clicking the trash can icon in the upper right corner of the signature block.
6. When all required questions have been answered, click Submit. A message appears indicating that your data was sent successfully.
7. Texas Stream Team or your group Data Coordinator will reach out to you directly if there are any questions on the data you submitted.

Great! Your data was sent successfully. Thanks.