

Transportation Services Advisory Council

September 25, 2020 2:00-3:00 p.m.

Meeting Minutes

In Attendance

Harry Bowers, Dr. Mary Ellen Cavitt, Lt. James Dixon, Beth Flynn, Robert Garcia, Shoal Gurvitz, Colton Halter, Marci Peterson, Margarita Pitti, Stephen Prentice, Gavin Steiger, Alex Vogt.

Not in Attendance

Cpt. Pat Cochran, Anita Ford, Nancy Nusbaum.

Introduce New Members/ Review Purpose of Council, mechanics of communication/agenda items

Mr. Herrera asked everyone in the group to introduce themselves and then he explained the purpose of the Transportation Services Advisory Council.

Proposal – Parking Permit for Persons with Chronic Medical Conditions

Gavin Steiger, Director of the Office of Disability Services, presented a proposal that would allow students with chronic medical conditions to purchase a green parking permit with written statement from the Student Health Center or a personal doctor. This proposal was focused on students due to the fact that staff and faculty have the ability to purchase a red parking permit and park closer to their destination on campus. After some discussion, it was decided that the Office of Disability Services would review and process these requests through the official accommodations process and then notify Parking Services that when a parking accommodation has been made. The Council voted via a poll on teams with 100% of the votes to approve this proposal.

Proposal – Open one floor of Speck Garage to Green Parking for fall 2020 semester

Mr. Prentice presented a proposal to change the third floor of Speck Garage from only commuter permit parking to also allow green permit parking. This would be for the fall 2020 semester only and will be reevaluated before the spring semester. After some discussion the Council voted unanimously to approve this proposal.

Review Parking, Bus, and Bike Cave Budget Report from FY 2020

Mr. Herrera presented the Student Bus Fee and Bike Cave budgets for FY 2020 to the group. The budget reflected that Transportation Services did lose some revenue due to COVID-19 causing all classes to be online for part of the spring 2020 and summer 2020 sessions.

Mr. Prentice presented the Parking Services Budget for FY 2020. This also reflected a drop in revenue due to COVID-19 for the 2020 fiscal year.

Review Parking, Bus, and Bike Cave Budget for FY 2021

Mr. Herrera presented the Student Bus Fee and Bike Cave budget for FY 2021. He noted that Transportation Services was asked to make cuts to the budget for FY 2021 due to COVID-19. He explained that we are required to run a certain number of hours per the contract with the shuttle operator but that we were able to make the majority of these cuts to the number of hours the buses would run during the school year.

The Bike Cave was also asked to lower their budget for FY 2021. Their budget was reduced 8% for the fiscal year.

Mr. Prentice presented the budget for Parking Services. He pointed out the change in revenue for FY 2020 due to COVID-19 along with revenue projections for the FY 2021 budget.

Review Shuttle Routes/Enumerate Service Changes

Mr. Herrera presented the changes for the fall 2020 semester shuttle service. The following changes to shuttles routes were made. Some of these changes were due to COVID-19 social distancing guidelines.

- Route 14 – Campus Loop
 - The Bexar Hall stop was replaced by the James St. stop.
 - A stop was added to the route at Ingram Hall.
 - The layover point moved from the LBJ Student Center to the Rec Center to allow for more social distancing at the bus stops.
- Route 20 – Aquarena Spring
 - The on-campus stop was moved from the UAC to Lantana to allow for more social distancing at the bus hubs on campus.
 - The on campus stop for the evening and night routes will remain at the UAC.
- Route 24 – Craddock
 - This stop will no longer be combined with route 28 – Holland. These routes combine during the summer.
- Route 25 – Ranch Road
 - The Highcrest stop will be serviced at The Retreat during evening, night and weekend service.
- Route 28 – Holland
 - This stop will no longer be combined with route 24 – Craddock. These routes combine during the summer.

Next Meeting

An email poll will be sent to determine the date and time for the October 2020 TSAC meeting. This meeting will be held on Teams.