

Getting Started: Creating A Proposal in Kuali Research

STEP 1: Accessing Kuali from Texas State ORSP Website

Navigate to <https://txstate.kuali.co/res>

Using your Texas State Net ID and Password, log in and Authenticate via NetID 2 Step

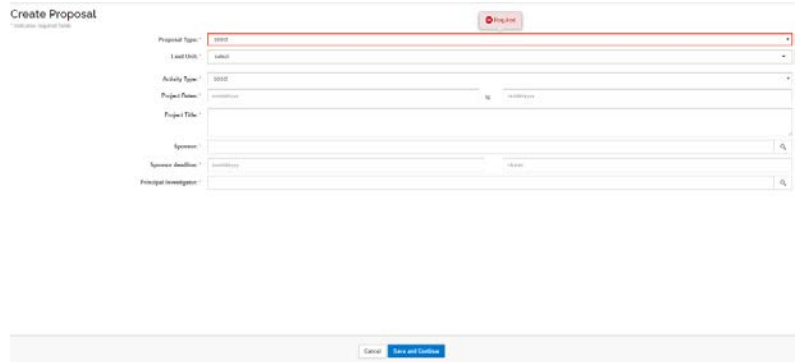
STEP 2: Welcome Screen

Click on RESEARCHER

Click on CREATE PROPOSAL

Complete the Required 8 Fields

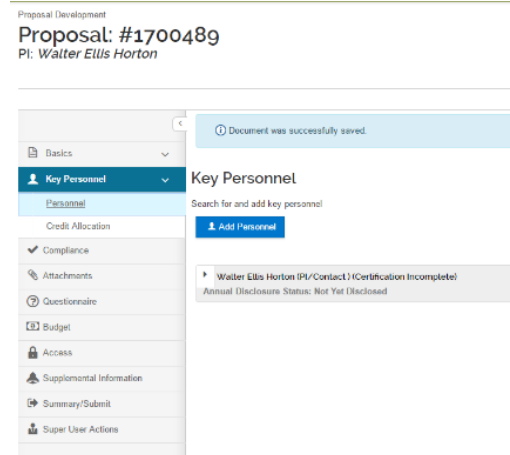
Click Save & Continue



STEP 3: Key Personnel

Click on KEY PERSONNEL

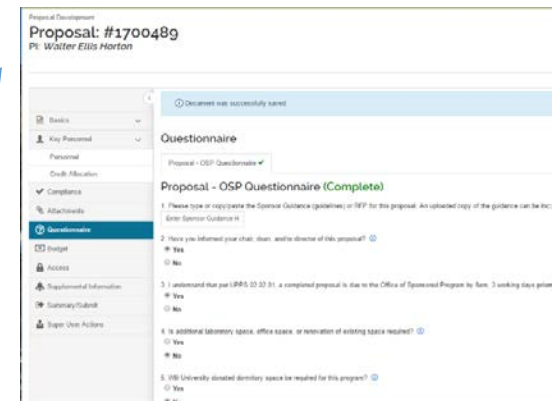
Click on PERSONNEL, enter additional Co-PI(s), if any



STEP 4: Questionnaire

Click on QUESTIONNAIRE

Answer all questions



Kuali Proposal # 2 will be Generated at Top of Page

Click CLOSE, YES to save

DO NOT "SUBMIT FOR REVIEW"! BUTTON IS ORSP ACTION

