Getting Started: Creating A Proposal in Kuali Research

STEP 1: Accessing Kuali from Texas State ORSP Website

Navigate to https://txstate.kuali.co/res

Using your Texas State Net ID and Password, log in and Authenticate via NetID 2 Step

STEP 2: Welcome Screen Create Proposal Origini **Click on RESEARCHER Click on CREATE PROPOSAL** Complete the Required 8 Fields **Click Save & Continue STEP 3: Key Personnel** Proposal: #1700489 Walter Ellis Horto Click on KEY PERSONNEL Click on PERSONNEL, enter additional Co-PI(s), if any (i) Document was sur Basics Key Personnel 👤 Key Per ch for and add key pe Perso 1 Add Personnel Credit Allocatio Compliance Watter Etlis Horton (PL/Contact.) (Certification In nnual Disclosure Status: Not Yet Disclosed Budget 🙏 s G Summary/Submit 🍰 Super User Action Proposal: #1700489 **STEP 4: Questionnaire** Click on QUESTIONNAIRE Questionnaire Answer all questions Proposal - OSP Questio ire (Co 0.84 * Yes © No 1 10.00 O Yes # No O Yes Kuali Proposal # 2ill be Generated at Top of Page DO NOT "SUBMIT FOR REVIEW"! BUTTON IS ORSP ACTION

Click CLOSE, YES to save

