**Concurrent Enrollment FSS/PPS 07.01**

**Issue No. 8**

**Effective Date: 03/28/2022**

**Next Review Date: 05/01/2027 (E5Y)**

**Sr. Reviewer: Treasurer**

**POLICY STATEMENT**

*Texas State University is committed to offering structured opportunities for concurrent enrollment.*

1. **SCOPE**

01.01 The purpose of this policy is to implement the provisions of [Chapter 54, Texas Education Code, Section 54.011 "Tuition Limit in Cases of Concurrent Enrollment."](http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.54.htm)

01.02 When a student registers at more than one public institution of higher

education at the same time, the student's tuition charges shall be determined in accordance to the provisions of [Chapter 54, Texas Education Code, Section 54.011 “Tuition Limit in Cases of Concurrent Enrollment.”](http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.54.htm)

**02. REQUIRED FEES AND TUITION ADJUSTMENT**

02.01 The provisions of this policy are applicable only to statutory tuition charges. A concurrently-enrolled student shall pay all other required fees at the same rate that any student pays who is not concurrently enrolled.

02.02 The concurrently-enrolled student must supply a copy of the tuition receipt from the first institution to be maintained by the second institution for audit purposes. The tuition receipt from the first institution must be turned into Student Business Services by the census date (12th class day of fall AND spring and 4th class day of summer), so that fees may be adjusted. No refund or adjustments will be made after the census date of the concurrently enrolled term.

**03. REVIEWER OF THIS PPS**

03.01 Reviewer of this PPS includes the following:

Position Date

Treasurer May 1 EY

**04. CERTIFICATION STATEMENT**

This PPS has been approved by the following individuals in their official capacities and represents Texas State Finance and Support Services policy and procedure from the date of this document until superseded.

Treasurer; senior reviewer of this PPS

Vice President for Finance and Support Services