**LBJ Student Center Advisory Council SS/PPS No. 08.01**

**Issue No. 3**

**Revised Date: 02/25/2020**

**Effective Date: 01/25/2017**

**Next Review Date: 01/01/2023 (E3Y)**

**Sr. Reviewer: Director, LBJ Student Center**

1. **POLICY STATEMENTS**

01.01 The Student Success Division at Texas State University is committed to recruiting and retaining a heterogeneous and qualified student body and providing services that enhance their personal development and contribute to the fulfillment of their goals.

01.02 The LBJ Student Center is committed to the efficient and effective fulfillment of the institution's mission. To this end, the establishment of an LBJ Student Center Advisory Council will serve to advise the dean of Students and the director of the LBJ Student Center in building and maintaining a dynamic program for the student community at Texas State. The following procedures contribute to the implementation of this policy.

01.03 The Council shall be responsible for recommending policy for facility use, services, organization activities, and programming efforts. Recommendations shall be subject to review and approval by the dean of Students and the vice president for Student Success.

**02. PROCEDURES OF THE LBJ STUDENT CENTER ADVISORY COUNCIL**

02.01 Specific objectives of the LBJ Student Center Advisory Council shall be to:

1. evaluate and recommend operational hours of the LBJ Student Center;

b. evaluate and recommend services rendered by the LBJ Student Center;

c. evaluate and recommend the optimum use of space within the LBJ Student Center;

d. evaluate and recommend annual operating budgets for the LBJ Student Center accounts;

e. evaluate the contracted food service in the areas of food quality, pricing, menu offerings, and facility décor; and

f. review the annual activity and program plans for the LBJ Student Center operations and activities.

\*02.02 The Council will meet at least once in the spring and fall semesters.

02.03 The Council will establish its own operational procedures.

**03. COMPOSITION AND TERMS OF OFFICE**

03.01 The Council will be appointed by the dean of Students, in consultation with the director of the LBJ Student Center, by September 15 of each year.

03.02 The Council will be composed of the following:

1. director, LBJ Student Center, chair;

b. a Student Association for Campus Activities student representative (recommended by the associate director of Campus Activities and Student Organizations);

c. a Non-Traditional Student Organization student representative (recommended by the associate director for Campus Activities and Student Organizations);

d. a Student Organizations Council representative (recommended by the Student Organization Council);

e. a Student Center student manager representative (recommended by the associate director, Operations);

f. a Finance and Support Services staff representative (appointed by the vice president for Finance and Support Services);

g. a Student Government representative (recommended by the president, Student Government);

h. a Student Success staff representative (appointed by the vice president for Student Success);

1. a faculty member representative (appointed by the provost and vice president for Academic Affairs);

j. the dean of Students (*ex officio* member); and

k. the Alumni Affairs director, or designee.

03.03 Each member will serve for a term of one academic year.

03.04 Vacancies will be filled through appointment by the dean of Students, in consultation with the director of the LBJ Student Center.

**04. REVIEWERS OF THIS PPS**

04.01 Reviewers of this PPS include the following:

Position Date

Director, LBJ Student Center January 1 E3Y

Associate Vice President for Student January 1 E3Y

Success and Dean of Students

**05. CERTIFICATION STATEMENT**

This PPS has been approved by the following individuals in their official capacities and represents Texas State Student Success policy and procedure from the date of this document until superseded.

Director, LBJ Student Center; senior reviewer of this PPS

Associate Vice President for Student Success and Dean of Students

Vice President for Student Success